



**HUFSD**  
**Google Chromebook**  
**1 to 1 Initiative**  
**2017-2018**  
**Grades 7-12**



## Google Chromebook FAQ's (Frequently Asked Questions)

Our goal is to offer students 21<sup>st</sup> Century skills and learning opportunities that are independent of time and location. Digital citizenship and collaborative work are crucial elements for future success. To that end, we will begin by providing Chromebooks to all of our students at J. Taylor Finley Middle School and at Huntington High School.

Here are some frequently asked questions:

*How does the Chromebook initiative align to the rigor and demanded by jobs of the future and the Common Core State Standards?*

Collaboration and comprehension are at the heart of the Chromebook initiative. Students will be able to collaborate together on documents that they ALL author. For example, students might make a group presentation and work on the presentation at the same time, but in different locations, or at differing times, but may access their group members' contributions by sharing one document.

Jobs of the 21<sup>st</sup> century demand these skills and they are reflected in the Common Core State Standards. For example:

Use technology, including the internet, to produce and publish writing and to interact and collaborate with others.

Gather relevant information from multiple print and digital sources, using search terms effectively; assess the credibility and accuracy of each source; and quote or paraphrase the data and conclusions of other while avoiding plagiarism and following a standard format for citation.

Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 7 topics, texts, and issues, building on others' ideas and expressing their own clearly.

Include multimedia components and visual displays in presentation to clarify claims and findings and emphasize salient points.

## Corresponding College and Career Readiness (CCR) Anchor Standards

1. Prepare for and participate effectively in a range of conversations and collaborations with diverse partners, building on others' ideas and expressing their own clearly and persuasively.
5. Make strategic use of digital media and visual displays of data to express information and enhance understanding of presentations.
8. Gather relevant information from multiple print and digital sources, using search terms effectively; assess the credibility and accuracy of each source, and integrate the information while avoiding plagiarism.

*Does my child have to accept a Chromebook?*

No. Students are not required to accept a Chromebook, but students will be expected to submit work via their assigned Google Drive accounts. Teachers will do their best to provide a device for a student to use during their class, but loaner devices will be provided on a first-come and as available basis, if necessary.

*When will students receive their Chromebooks?*

Chromebooks will be distributed at intervals throughout September.

*Are parents/guardians responsible for any damage and loss of the Chromebook?*

**Students and their parents/guardians, are solely responsible for any damage or loss of a student's device once the student takes possession of the device.**

(This is similar to the receipt and responsibilities of student textbooks and calculators.) The District has insurance for Chromebooks this year. In the case of damage, Worth Insurance Company will repair the damage and students will be given a loaner Chromebook to use during the repair period. **If a student repeatedly breaks a device, he or she will lose the privilege of taking the device home. Broken devices will be picked up weekly from HHS and Finley. The day of the week will be announced at the beginning of the school year. If a device is lost or stolen, students and their parents/guardians, are responsible for the full replacement cost of \$250.**

*What should I do if I notice the inventory tag is fading or peeling on the bottom of the Chromebook?* A student should bring his/her Chromebook to the main office on the device pickup day and a Computer Technician for the building will address the issue.

## **HUFSD Chromebook Rules, Sign-Off and Student Pledge**

### **Rules and Appropriate Usage**

Your Chromebook is a 1:1 device that is intended as a tool for research and education. Your use of the Chromebook must be limited to the educational purposes for which it is intended.

Your Chromebook remains the property of Huntington Public Schools. Your use of the Chromebook is a privilege, not a right, and may be revoked at any time for inappropriate conduct. You must sign this Student Pledge before you will be issued a Chromebook.

You are expected to abide by the following rules and behavioral expectations both at home and with the school.

### **USE OF EQUIPMENT (Hardware and Software)**

- You must have an Acceptable Use Policy (AUP) signed by a parent/guardian on file with Huntington Public Schools in order to use the Chromebook at home and to use the Internet.
- Your use of the Chromebook is limited to educational purposes only.
- Your use of the Chromebook must not violate the existing Acceptable Use Policy that is currently in affect.
- You may not destroy, deface or alter Chromebook equipment or files not belonging to you.
- You may not hide files or activity on the Chromebook.
- The Chromebook should be kept in a case which will be provided by the school.

### **THE NETWORK**

- You may not access Chat lines, bulletin boards, forums, etc. without prior consent from a teacher or person monitoring the Internet use.
- You may not engage in online activities that are inappropriate with the Chromebook.
- You may not send messages via the Chromebook or District network with the intent to intimidate, frighten, threaten or bully another person. This is considered harassment.
- You may not change, alter, bypass, or attempt to bypass any Chromebook security measures. This includes filtered internet sites or user credentials.

### **PRIVACY**

- You may not share your Chromebook or your password with anyone else or to access any accounts belonging to other students, faculty or staff.

### **MANAGEMENT**

- Your usage of the Chromebook and District network will be monitored by school staff. School staff reserves the right to search Internet accounts access with school equipment without your permission. You have no expectation of privacy with respect to your usage of the Chromebook. You may lose your privilege to use the Chromebook if it is found that illegal or otherwise inappropriate use of technology is occurring.

## **Please sign and return both copies of this pledge**

### **Responsibilities**

By signing this Pledge you agree to:

- **Submit your Chromebook to school authorities upon request.** Such a request may be made in order to check browser histories, and caches, as well as to ensure Chromebooks do not contain any unapproved software or files.
- **Accept monitoring of student usage of the Chromebook at any time, when requested by school Personnel (teachers or administration).** Students and parents need to be aware that files created using the Chromebook or stored on school servers are not private.
- **Charge your Chromebook overnight each night to ensure that it is fully charged for classes the next day.**
- **Protect the Chromebook from damage or theft.** Recommended precautions include the use of a protective case when transporting the Chromebook to and from classes and to and from school. If the Chromebook is lost or stolen when outside of school grounds, it should be reported to the police immediately. Parents or guardians are financially responsible for any missing Chromebook that is not recovered in good working order by authorities.
- **Ensure that the serial number sticker/inventory sticker is protected and recognize that I will be charged for the full price of the Chromebook if either number is removed from the bottom of the device.**
- **Never leave my Chromebook unattended in an unsecured or unsupervised location.**
- **Never loan my Chromebook to other individuals.**
- **Know where my Chromebook is at all times.**
- **Keep food and beverages away from my Chromebook, since they may cause damage to the device.**
- **Not disassemble any part of my Chromebook or attempt any repairs.**
- **Use my Chromebook in ways that are appropriate for education.**
- **Keep my Chromebook free of decorations (markers, stickers, writing, etc.).**
- **Follow the policies outlined in the District Acceptable Use Policy while at school as well as outside the school day.**
- **Be responsible for all damage or loss caused by neglect or abuse.**
- **Pay the full replacement cost of my Chromebook (\$250), and/or power cord/charger (\$10) in the event that any of these items are lost or intentionally damaged.**

## HUFSD Chromebook Rules, Sign-Off and Student Pledge

Student Name: (Please Print):

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Student ID Number:

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Student Grade: \_\_\_\_\_

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Student Signature:

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Parent Signature:

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Chromebook Asset Tag:

Data:

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Condition: New

Replacement Cost: \$250

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Condition: New

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