

Western Suffolk BOCES

Shared Services Directory



2015–2016



Western Suffolk BOCES SHARED SERVICES 2015–2016

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COMPONENT SCHOOL DISTRICTS

| | |
|--------------------|--------------------------|
| Amityville | Huntington |
| Babylon | Kings Park |
| Cold Spring Harbor | Lindenhurst |
| Commack | North Babylon |
| Copiague | Northport/East Northport |
| Deer Park | Smithtown |
| Elwood | South Huntington |
| Half Hollow Hills | West Babylon |
| Harborfields | Wyandanch |

631/549-4900
www.wsboces.org

General Information

Calendar for Development of Western Suffolk BOCES Programs and Services

Monday, March 2, 2015 District completes “Request For Services” forms to BOCES.

Friday, May 1, 2015 Final commitments for all programs and services confirmed with BOCES.
Note: Contracts for services are based upon this information.

ADMINISTRATION

Michael Flynn
Chief Operating Officer

Maureen Donohue-Whitley
District Superintendent

Paula Klingelhoefner
*Senior Executive Director of
Personnel & Instructional
Support Services*

Warren Taylor
Chief Financial Officer

Nancy Kelsey
*Executive Director/Career
& Technical Education*

Teresa Strum
*Executive Director/
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WESTERN SUFFOLK BOCES

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Dear Colleagues,

This Shared Services Guide is a resource for school districts to use as they make academic and budget plans for the 2015-16 school year. Western Suffolk BOCES has provided details about the programs and services that this BOCES offers to help meet the needs of students, staff and communities. Given the current fiscal constraints on school districts, we believe districts will find ample opportunities to enhance their own programs with these cost-effective and results-oriented offerings.

BOCES is continually revamping its programs and adding new services to help meet the changing needs of districts, teachers and students. For 2015-16, you will find these new initiatives:

- Wilson Tech has designed a new Bilingual AIS/ESL Bridge program that helps develop beginning English Literacy as well as pre-literacy and language skills for secondary students.
- Instructional Support Services has added:
 - » CatchupMath to help students build math skills for elementary students through test prep for high school graduation.
 - » Learning.com to develop technology skills needed for college and the workplace
 - » Law-Related Education Special Services and conferences for customized programs and field trips.

BOCES appreciates the feedback you have provided throughout the year to help us keep our programs and services relevant to your needs. I encourage you to contact Western Suffolk BOCES if you think of additional programs or services that would benefit your district. By working together we can provide programs and services more efficiently than one district can. Our Shared School Lunch Supervisor is an example of two districts sharing one administrator through BOCES and the VGo telepresence robot is an example of BOCES' ability to pilot programs for districts before commitments are made for large purchases. Cooperation is key to the success of our students and the support of our communities. I look forward to working with you to help students achieve their goals for productive, independent lives.

A pdf of this guide is also available online at www.wsboces.org/aboutus. Or, additional copies are available by calling 631/549-4900 x224. Thank you for your continued cooperation.

Sincerely,

Michael Flynn



Chief Operating Officer

Career and Technical Education

Nancy Kelsey, Executive Director, (631) 425-9050

The Career and Technical Education Division offers programs to meet the career aspirations of youth and adults preparing to enter the work force. Programs at all Wilson Technological Centers also provide a foundation for post secondary education and for those seeking to upgrade their competency or develop new skills. Technical Advisory Committees representing the Long Island business and postsecondary community provide input to help ensure that our programs are compatible with employment trends, current technology and educational opportunities.

Secondary Programs

Program #101.000

■ Secondary Career and Technical Education (CTE)

Nancy Kelsey (631) 425-9050

CTE students spend half day in their home high schools and half day at Wilson Tech. Tech's main sites are located in Dix Hills, Republic Airport Farmingdale, Northport and Huntington. Academic subjects for credit, testing modifications, and academic intervention programs are provided at district request at no additional cost. Credit-bearing courses in English Language Arts, Mathematics, Science, Health, Physi-

cal Education, and a variety of academic electives are among the support services available to help students meet scheduling and diploma requirements. Employability Profiles are completed on each student to evaluate students' "soft skills" and workplace performance. Districts may utilize the Progress and Employability Profile as part of a student's career plan and to meet the criteria of the Career Development and Occupational Studies (CDOS) Credentials. More than 72% of Tech's program completers in 2013 are pursuing further education, many with advanced standing.

Wilson Tech Offers 30 Secondary Programs★

Construction Careers

Architectural Design/CAD
Carpentry
Construction Electricity
Heating/Ventilation/Air
Conditioning
Welding

Graphics & Media Careers

Advertising/Graphic Design
Audio Production
Digital Film & Video
Production
Professional Photography

Health Careers

Medical Assisting
Medical Laboratory
Nurse Assisting
Physical Therapy Aide
Professional Health Careers

Service Careers

Certified Personal Trainer
Cosmetology
Criminal Justice
Culinary Arts
Early Childhood Education
Equine Studies
Fashion Merchandising/Design
Veterinary Assisting

Technical Careers

Computer Networking
Computer and
Business Skills
Electronics/Robotics/
Computer Repair

Transportation Careers

Aircraft Technology
Auto Body Repair
Automotive Technology
Aviation Science/Flight
Marine & Motor Sports
Technology

NOTE: Smaller class size programs are also available. See page 6.

Career and Technical Education



Technical Endorsement for Diploma

Wilson Tech students who attend programs approved by the NYS Education Department can earn a technical endorsement seal on their Regents diploma when they successfully meet the

requirements for a two-year certificate of completion and pass a nationally accredited exam in their field. At Tech, students can:

- Earn academic credits in Math, Science, English and Social Studies
- Participate in work-based learning
- Develop a detailed employability profile identifying skills they have mastered

Program #104.000

■ Diversified Career & Technical Education

(631) 261-3600, ext. 201

One way to help high school students develop employability skills is to provide supervised Career Education work experience and internships. This work-based learning program helps connect what students learn in school with a real work experience. Students attend their high school for related

instruction and are placed and supervised in internships with local businesses and industries. Students can earn a CTE sequence or additional credits towards a sequence.

Program #105.000

■ General Career & Technical Education (631) 425-9050, ext 260

GCTE helps prepare classified students, ages 16-21, for employment or supportive employment upon graduation or for entry into advanced programs with support in Secondary Career and Technical Education (Program #101). Students, referred to the program by their local school districts, spend one-half day at their home high school and one-half day at a Tech campus.

Employability Profiles are completed on each student to evaluate students' "soft skills" and workplace performance. Districts may utilize the Progress and Employability Profile as part of a student's career plan and to meet the criteria of the Career Development and Occupational Studies (CDOS) Credentials.

Our Career Assessment center, located at Wilson Tech's Manor Plains campus, evaluates students' career and academic strengths and weaknesses and uses this information to match the students with appropriate career choices. The Career Scope is utilized as a Level 2 assessment.

Smaller class size programs are available in:

Auto Maintenance
Building & Grounds Maintenance
Cosmetology-Introduction
Crosswalk to Tech
Electronic Manufacturing
Food Service
Health Care Skills
Life Skills
Office Skills
Printing/Computer Graphics
Retailing

Career and Technical Education

Center For Alternative Education (use Program #419.200 for all)

(631) 667-6000, ext. 304

Located at Wilson Tech's Dix Hills campus, CAE offers programming for "at risk" students who can also participate in career and technical education programs or work experience.

Alternative High School

(631) 667-6000, ext. 304

Students in grades 10–12 can complete their high school education and earn a diploma granted by their home district. Those with attendance or social adjustment problems or those in need of supportive services not available at their home school may find this program helpful. Students may remain in the program for as long as necessary to meet the requirements for a high school diploma. Flexible hours along with web-based instruction are available to address the individual needs of each student

Ninth Grade Turn Around

(631) 667-6000, ext. 304

Students entering the ninth grade for the first time and at risk of academic failure are candidates for this one-year program. This specially designed, self-contained program aims to prepare the student to return as a 10th grader to a regular classroom schedule at the home school.

High School Equivalency Preparation

(631) 667-6000, ext. 304

Provides 16 to 18 year old students an opportunity to achieve a high school equivalency diploma, formally GED®, now TASC (Test Assessing Secondary Completion). This program serves eligible students who cannot earn the number of credits necessary to receive a diploma, or who have been out of school (grade 9 or above) for at least one year. Students attend classes at least 14 hours per week.

Bilingual AIS/ESL Bridge Program

(631) 667-6000, ext. 304

The educational objectives include:

- Provide beginning English literacy, pre-literacy and language skills necessary to transition students into their home school's bi-lingual program;
- Develop oral and written English proficiency consistent with youths in middle school
- Furnish subject-based instruction in the student's native language (i.e. Spanish) to raise comfort level while learning content
- Recognize a host of transitions with middle-school-aged students, promote cultural sensitivity towards young English language learners, and address socio-emotional and cognitive changes typical of this age range
- Foster basic civic education through ESL and content-based instruction
- Utilize native language (Spanish) as a support to learning basic English skills

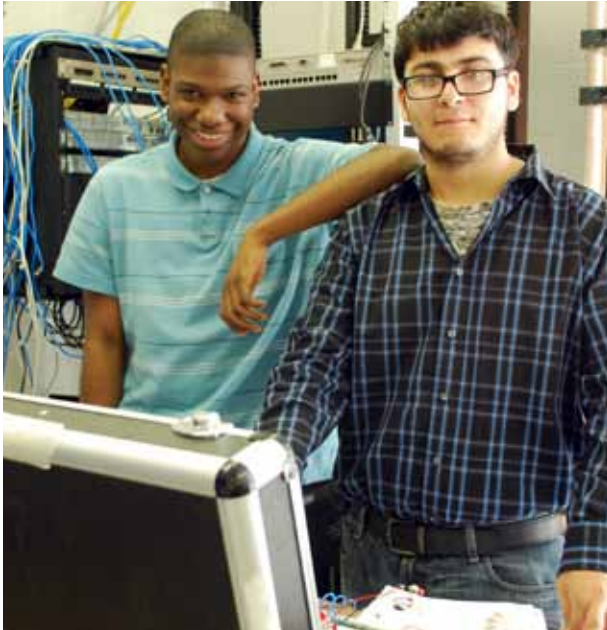
Bilingual High School Equivalency Preparation

(631) 667-6000, ext. 304

Courses are taught in Spanish to prepare students age 16 to 21 to take the equivalency exam in Spanish. English instruction is offered to help prepare these students for the English proficiency exam. Basic skills instruction is also available to help raise a student's academic standing.

NEW

Career and Technical Education



Program #445.100

■ Online Courses for High School

(631) 667-6000 ext. 650

With a connection to the internet, high school students can now complete or supplement their high school education at their own pace. Wilson Tech offers online courses ranging from credit recovery to Advanced Placement. With Tech's online learning program, your students can:

- Choose when and where to study.
- Make-up missed credits to graduate on time.
- Solve scheduling conflicts.
- Accelerate to complete high school early.
- Review for AP exams.
- Take AP or other courses not offered.
- Study while on medical leave.

School districts can add online courses that meet NYS Learning Standards to their own curriculum through an agreement with Western Suffolk BOCES. Take a minute to see how easy it is to navigate our site. At www.onlinehs.org you will find courses that students can use in three ways:

Virtual

Online courses provide 'anytime and anywhere' learning. Students can complete course material at their own pace in the comfort of their own home, in your school's library, or any remote location. Courses are available 24/7.

Hybrid

Under this option, online courses with quizzes and homework assignments are offered in a classroom setting. Students can also access material from home. Hybrid courses can be utilized in a computer lab environment where a group of students take individualized courses that are proctored by one teacher.

Traditional

Teachers in a traditional classroom setting can add an online component that incorporates related course material, practice tests and homework assignments.

Program #431.100

■ Supportive Services for Pregnant and Parenting Teens

(631) 667-6000, ext. 304

This support service provides child care, parenting instruction, and other support services for pregnant and/or parenting students. Parenting instruction affords each student the necessary support and counseling in caring for his/her child. Home instruction is available for the period before and after the birth of the child.

Program #419.200

■ Related Services

(631) 667-6000, ext. 304

Students with disabilities enrolled in our Center for Alternative Education may require specific related services to support their overall educational program. These services include:

- Resource Room
- English as a Second Language

Requests for these services should be included in the child's IEP or 504 document specifying the number of units per week requested for the service.

Program #433.010

■ Equivalent Attendance

(631) 425-9050

The program provides high school equivalency preparation (formally GED, now TASC, Test Assessing Secondary Completion), academic remediation, Adult Basic Education, ESL, career counseling, and support services for out-of-school youth and teen parents under 21 years of age not currently enrolled in school. Students are self-referred, or enrolled at district request. Monthly rosters are sent to district representatives to confirm residency and to report enrollment.

Career and Technical Education

Adult Services

Program #106

■ Adult Career Education

(631) 667-6000, ext 320

There are more than 350 full and part-time career-related programs for adults. This self-supporting program is funded by tuition, financial aid, and state and federal grant funds. The wide range of course offerings ranges from Aircraft Mechanics to Computers to Interior Design to Welding.

Program #106

■ Careerlearn.org

(631) 667-6000, ext. 320

Careerlearn.org is our online learning portal for adults. While individuals may register for over 2,000 courses, districts may elect to provide online courses via their own adult programs by purchasing blocks of classes, and including online web courses within their roster of adult offerings. Courses offered in Adult Career and Technical Education and careerlearn.org may be adapted for use in staff development for maintenance and operations, or for clerical and computer support personnel.

■ Career Center

(631) 667-6000, ext. 327

The Career Center programs provide support services and literacy programs for adults at no cost to districts. Programs include adult basic education (ABE) for individuals who have limited reading and math skills; high school equivalency classes for those seeking a TASC Diploma (formally GED, now Test Assessing Secondary Completion); the GRASP/Home Study programs for those who prefer to study for their equivalency exams in the privacy of their own homes; the External Diploma Program (EDP) for those seeking a high school diploma through verifiable life skills; English as a Second Language (ESL) for those with limited English; Citizenship Education for those seeking permanent residency status. Services are offered at BOCES locations and over 25 community sites.

■ Health Careers

(631) 261-3600, ext. 219

The full and part-time Health Career programs offered at Wilson Tech's Northport campus help adult students to prepare for many employment opportunities in health care. Programs include Practical Nursing, Surgical Technology, Diagnostic Medical Sonography, Nurse Assisting, Pharmacy Technician, Medical Assisting, and Physical Therapy Aide. Supervised clinical experience is provided at local hospitals, long-term care facilities, imaging centers and medical offices.

Graduates of the Health Career programs are eligible to sit for state and national examinations which provide successful candidates with a license/certification in the corresponding field of study.

Program #106

■ Health & Safety

(631) 667-6000, ext. 320

The Health & Safety program ensures that school districts are in compliance with various health and safety requirements and that districts are aware of available preventive measures to protect employees and students. These health and safety education courses meet the training requirements of applicable federal and state regulatory agencies. Classes are offered to one employee or groups.

Health and Safety courses are provided at one of Wilson Technological Center's conveniently located campuses, or at the district site.

Public Safety & Education

Commercial Driver Training

Cardio Pulmonary Resuscitation/AED

American Heart Association courses are taught by certified instructors.

CPR certification is valid for two years; first aid certification for three years.

Adult CPR/AED Training

Standard First Aid

Infant and Child CPR

OSHA/EPA Compliance

OSHA Safety Training

Right-to-Know

Preventing Violence in the Workplace

Basic Forklift Operating Training

Security Guard Training

Security Guard: 8-hour pre-service training

Security Guard: 8-hour in-service training

Security Guard: 16-hour on-the-job training

Special Education

Special Education

Teresa Strum, Executive Director, (631) 549-4900, ext. 280

The Special Education Division offers a comprehensive array of programs and services to meet the needs of disabled and non-disabled students. Students are placed in specific programs according to their individual academic capabilities and social/behavioral needs. Our fundamental goal is to create a stimulating and challenging learning environment which maximizes each child's potential. Western Suffolk BOCES promotes achievement and success by providing our students with the opportunity to access the general education curriculum as well as to fully participate in the New York State Assessment Program. Within the Division, a continuum of services ranges from mainstream placement opportunities within the Alternate Learning Center Program through the comprehensive programs within the Special Education Centers.

Class Size Groupings

Option II (12 Students: 1 Teacher + 1 Para.)

Designed for students who exhibit special needs which interfere with the instructional process to the extent that an additional adult must assist with classroom instruction and management.

Option III (6 Students : 1 Teacher + 1 Para.)

Designed for students especially of elementary age whose management needs are determined to be extremely intensive. The behavior of students in this level of service may be characterized as aggressive, self-abusive or extremely withdrawn.

Option IIIA (8 Students : 1 Teacher + 1 Para.)

Designed for students with intensive manage-

ment needs. The behavior of students in this level of service may be characterized by some degree of aggression, inappropriate responses, self-abusive or withdrawn.

Option IV (9 Students : 1 Teacher + 3 Paras/ Support/Related Services Staff)

Designed for students with intensive management needs. Due to multiple disabilities, these students require intense supervision for daily living support. Students generally require assistance in ambulation, feeding, toileting and other basic life skills to ensure a healthy and safe environment.

Class Groupings by Location

| Student/Teacher/Aide Ratio | Option II 12:1:1 | Option III 6:1:1 | Option IIIA 8:1:1 | Option IV 9:1:3 |
|---|---------------------|---------------------|----------------------|--------------------|
| Alternate Learning Centers | | | ✓ | |
| JEA Elementary School | | ✓ | ✓ | ✓ |
| JEA Jr/Sr High School | ✓ | | ✓ | ✓ |
| JEA Alternative School | | | ✓ | |
| Manor Plains High School | | | ✓ | |
| Brennan Middle School | | | ✓ | |
| PASS at Brennan Middle School | | | ✓ | |
| Brennan High School | | | ✓ | |
| PASS at Brennan High School | | | ✓ | |
| Intensive Day Treatment | | | ✓ | |
| Interim Alternative Educational Program | | | ✓ | |

Special Education



Program #243.010, 244.010

■ **JEA Elementary School**
(631) 254-0094

Students displaying a wide variation of disabilities, ages five through twelve, are educated at the JEA Elementary School of the Special Education Division. This program provides instruction in basic skills of reading, writing, communication and math. For those students with multiple disabilities, instructional emphasis is on Activities of Daily Living, mobility and basic communication. Classes are available for students requiring Option III, IIIA and IV class size mandates.

In addition to basic classroom instruction that incorporates the Common Core Learning Standards, students may receive adaptive physical education if needed. An enrichment program in basic skills and basic technology education is part of the curriculum which assists students in preparing for the New York State standardized tests or Alternate Assessments. A wide range of special activities help stimulate each student's social skills. In addition, some students receive services from a consulting psychiatrist.

Classes are available in Applied Behavioral Analysis (ABA) and Applied Verbal Behavior (AVB). The services of a consulting psychiatrist are provided to students in the Intensive Counseling Experience (ICE) program.



Program #242.010, 243.010, 244.010

■ **JEA Jr/Sr High School**
(631) 549-5580

This program serves students ages 12 through 21 who present a range of disabilities and require intensive support to become successfully placed upon graduation in supportive employment, workshop placement or a day treatment program. Classes are available for students requiring Option II, IIIA and IV class size mandates.

In addition to basic classroom instruction that incorporates the Common Core Learning Standards, major emphasis is placed on developing work skills for placement following graduation. A variety of training opportunities for supportive employment including a comprehensive Work Activities Center is available. Many of the students participate in travel training to assist them in independent ambulation within the community. Most students participate in community-based vocational sites and receive training by working with non-disabled individuals.

The program's team approach brings together the related service staff, program psychologists, and social workers who work in concert with the classroom staff to maximize each child's potential. The services of a consulting psychiatrist are available for those developmentally disabled students who also have psychiatric needs. The highest priorities within this program are to help students develop functional skills for daily living activities and prepare for success in the New York State Alternate Assessments.

Special Education

Program #243.010

■ Brennan Middle School

(631) 491-4149

The Middle School Program serves disabled adolescents, ages 11 through 14. Classes are available for students requiring IIIA class size mandates.

This program provides an enriched educational environment that incorporates the Common Core Learning Standards while responding to many of the students' social and psychological needs. Beyond basic academic instructions, many students receive services from consulting psychiatrists either employed by the Office of Mental Health or BOCES and participate in a wide range of extra curricular activities. The classroom teacher, the paraprofessional(s), a psychologist and a social worker assigned to each classroom unit create a team approach. Outreach services to involve families within the school community is an integral part of the Middle School Program.

Program #419.300 (formerly #424)

■ PASS Program at Brennan Middle School

(631) 491-4149

The PASS program at the Brennan Middle School, serving disabled and non-disabled adolescents, offers a highly structured environment in which instructional and behavioral deficits can be addressed within a small group setting for middle school aged students. The educational environment parallels that of the Brennan Middle School. Students may or may not be classified as special education students. All are in need of alternative education. Truancy, non-compliance with school rules and generally disruptive behavior often characterize a student in crisis; such a student is appropriate for the PASS program. Students who are at risk due to poor achievement may also be referred to this program where they will be afforded many support services to ensure success.

Program #243.010

■ Brennan High School

(631) 491-4390

This alternative program serves disabled youngsters of high school age who present a variety of educational and emotional needs. A failure to succeed in school is often tied to a variety of emotional prob-



lems frequently linked to a disturbance within the family unit. Students at the Brennan High School are enrolled in Option IIIA. This program provides an enriched educational environment that incorporates the Common Core Learning Standards. They receive ongoing services from consulting psychiatrists, either employed by the Office of Mental Health or BOCES. Transitional classes are available for those students capable of being mainstreamed into a regular high school.

An after-school program is offered for students who are unable to attend a normal full-day school due to the students' disability(ies). This option is also suitable for students who are employed during the school day and who require after-school educational programming to complete their high school studies. Related services, support services and psychiatric consultation services are also offered for students who require these specialized services.

Program #419.300 (formerly #424)

■ PASS Program at Brennan High School

(631) 491-4390

The PASS program at the Brennan High School, serving disabled and non-disabled students of high school age, offers a highly structured environment in which instructional and behavioral deficits can be addressed within a small group setting for high school aged students. The educational environment

Special Education

parallels that of the Brennan High School. Students may or may not be classified as special education students. All are in need of alternative education. Truancy, non-compliance with school rules and generally disruptive behavior often characterize a student in crisis; such a student is appropriate for the PASS program. Students who are at risk due to poor achievement may also be referred to this program where they will be afforded many support services to ensure success.

Program #243.010

■ Intensive Day Treatment (IDT)

(631) 491-4390

The Intensive Day Treatment Program assists school age students from Nassau and Suffolk counties to avert hospitalization for severe emotional/psychiatric problems and students with psychiatric problems who are on the Autism Spectrum. Classes are available in IIIA class size mandates. The I.D.T. Program is also a therapeutic program to help a youngster adjust to the community following a period of inpatient psychiatric hospitalization or a short-term placement for youngsters leaving psychiatric hospitalization en route to day treatment or other specialized school-based services. Instructional staff provided by the Special Education Division of Western Suffolk BOCES, in concert with professionals funded by the Office of Mental Health/Sagamore Children's Psychiatric Center, provide intensive intervention to students on an extended day basis. The program also works with pupils who have been in a day treatment or other intensive school placement and have not been successful.

Program #243.010

■ JEA Alternative School

(631) 586-1300

This program serves disabled students, ages 11 through 21, who require highly intensive management needs due to conduct disorders. The program provides ongoing educational instruction that incorporates the Common Core Learning Standards to students requiring Option IIIA services. The services of a consulting psychiatrist are available for those conduct disordered students who also have psychiatric needs. In addition, strong emphasis is placed upon remedial instruction, vocational training and having each student's parents and family become part of the treatment services.

An after-school program is offered for students who are unable to attend a normal full-day school due to the students' disability(ies). This option is also suitable for students who are employed during the school day and who require after-school educational programming to complete their high school studies. Related services, support services and psychiatric consultation services are also offered for students who require these specialized services.

Program #403.010

■ Interim Alternative Educational Program (IAEP)

(631) 586-1300

This program serves non-disabled and disabled students in middle school and high school who require highly structured services in an alternative setting. The educational environment parallels that of the JEA Alternative School. It is for non-classified students who are on long-term, out-of-school suspension as a result of a Superintendent's Hearing and classified students who need an Interim Alternative Education Program as described in 201.7 of the Commissioner's Regulations. Placements may extend beyond the minimum of 45 days. This highly individualized, academic program includes Regents-level instruction. School-based counseling, behavioral management training, substance abuse treatment and court probationary services as well as support services from psychologists and social workers are also available. This full-day program is housed in a self-contained location at the JEA Alternative School in Wheatley Heights.

Program #243.010

■ Manor Plains High School

(631) 754-2900

This secondary program, a collaborative effort between the Special Education Division and the Career and Technical Education Division, prepares high school students for graduation and enables them to be self-sufficient adults with ongoing employment and the ability to live independently. Students are exposed to various vocational training experiences in this program. Classes are available for students requiring Option IIIA class size mandates. Special education staff provide academic instruction that incorporates the Common Core Learning Standard, while vocational education teachers teach the skills needed in each student's chosen vocation.

Special Education

Program #253.010

■ **Alternate Learning Centers**

(631) 595-6899

Alternate Learning Centers are special classes that bridge the gap between classes for the disabled at Western Suffolk BOCES centers and classes for the disabled and non-disabled students located in local school districts. Classes, staffed by Western Suffolk BOCES teachers and paraprofessionals, deliver instruction that incorporates the Common Core Learning Standards to students referred by participating school districts. Mainstreaming within the host school classes is available where appropriate.

ALC classes serve a variety of youngsters ages 5 through 21. Groupings are determined by the severity of need and similarity of educational, social and physical functioning. Option IIIA classes serve disabled students ages 5 through 21 in district elementary, middle and high schools.

Program #413.010

■ **South Oaks**

(631) 264-4000

The Western Suffolk BOCES hospital program located at South Oaks Hospital in Amityville offers an educational program for hospitalized adolescents. Both disabled and non-disabled students can enroll in this program. Close contact is established initially with each child's home school guidance counselor to identify the level of instruction needed.

The education program at South Oaks consisting of basic high school subjects in English, social studies, mathematics, and science is considered an integral part of the treatment program by hospital administration. The educational staff works in partnership with doctors, nurses and psychologists to facilitate comprehensive treatment.

Program #503.100 (formerly #414)

■ **Itinerant Services**

(631) 491-4390

Itinerant Services for the Visually Impaired

Itinerant services are available to blind and partially sighted students in their home schools. The itinerant teacher carries out an ongoing program with local school staff so they can help a student develop those skills needed to function optimally in the regular school setting. These skills can include the use of optical and visual aids, tactile and auditory aids, braille reading and writing, listening and oral communication, orientation, mobility, travel, proficiency in the skills of daily living, counseling in social adjustment, independence, efficient use of resources and personal organization.

Itinerant Services for the Hearing Impaired

Mainstreamed hearing impaired students are eligible for this complete language oriented, academic support program in their home schools. Based upon individual need, certified teachers of the deaf provide intensive language development, auditory training, speech correction, lipreading and academic tutoring program as well as sign language, manual alphabet and lipreading. The service is coordinated with the curriculum thus requiring close cooperation with the teacher in the home school.

Itinerant Services for Parentally Placed Students in Private Schools

At the request of the School District where the private school is located, Itinerant Resource Room and Speech services are available to students whose parents placed them in private school. The itinerant special education teacher and speech pathologist provide services while interfacing with private school staff to ensure that the student develops skills needed to function optimally in the school setting. The resource room teacher will coordinate with the classroom instructional staff to support the current curriculum and instructional timeline. Resource Room and Speech services may be at an individual or group-mandated level.

Special Education

Program #704

■ Related Services for all Center-based Programs

Students with disabilities may require specific related services as part of their overall educational program. The following related services are available:

- Speech/Language Therapy
- Physical Therapy
- Occupational Therapy
- Counseling: Individual, Group, Family
- Service for the Visually Impaired
- Orientation and Mobility Service
- English as a Second Language
- Behavior Consultation Service
- ASL Interpreter Service
- Individual Aide

Requests for these services should be included in the child's IEP specifying the number of units per week requested for each service. Evaluations to determine the need for the above named services can be arranged through the Director's staff.

Program #503.200 (formerly #415)

■ NYS Alternate Assessment Coordinator Service

(631) 549-4900, ext. 263

BOCES will provide technical support and assistance to help districts meet the participation criteria, age eligibility and the generation of authentic standards-based evidence for inclusion into the NYSAA. BOCES will work with districts to identify NYSAA "age eligible" students.

The service includes informational updates to Pupil Personnel and to parents/families/caregivers of students participating in the NYSAA. BOCES will also work with districts to ensure student registration through the state data collection system and the RIC is accurate.

Program #503.300 (formerly #416)

■ Student Adjustment Center

(631) 549-4900, ext. 235

The Student Adjustment Center (SAC) is the vehicle whereby home school districts may obtain specialized evaluations for students. All such evaluations are provided to the local school district's Committee on Special Education to assist the Committee in making decisions relative to educational placement and programming.

Medical evaluations are provided by local practitioners working for Western Suffolk BOCES. Professionals providing these services include: audiologists, neurologists, developmental pediatricians, ophthalmologists, optometrists, otolaryngologists, psychiatrists and psychologists. Personnel in local school districts are encouraged to recommend appropriate practitioners to Western Suffolk BOCES to fulfill this role. Any field of medicine or related service may be appropriate for inclusion within the scope of SAC if a school district's CSE views it as necessary to evaluate a child's total needs.

Other Services

■ English as a Second Language

(631) 491-4390

Program #313.100

Itinerant ESL Teachers

English as a Second Language (ESL) teachers will be provided as an itinerant service for classified and non-classified students who have limited English proficiency. The schedule of these ESL teachers will be set to meet the needs of the student and the component district's school. As part of the program, ESL instructors will assess all prospective ESL students in accordance with NYS Education Department's guidelines. Administrative support will coordinate the itinerant teaching staff and be available to meet with district personnel on issues related to those with limited English proficiency.

Program #313.200

Assessment and Education Center

(631) 491-4390

The Assessment Center will provide bilingual translators, psychologists, speech therapists for native language assessments and/or other assessments on an "as needed" basis. The cost will be determined by the type of assessment or service provided.

Instructional Support Services

Instructional Support Services

Angelique Johnson-Dingle (631) 595-6815

Instructional Support Services help school districts provide rigorous academic instruction for all children. Based on the latest educational research and local needs, BOCES initiates courses of action, designs specific activities, and offers programs for students, parents, community, instructional staff, administrators, and boards of education. Services are offered to school districts in these broad categories:

Professional Development including Digital Resources/Services and Student Support Services

Instructional Technology including Guidance Services, School Library Services and Model Schools

Planning Services including demographic, enrollment and facilities analysis

Student-Based Services including Regional Summer School and Outdoor/Environmental Education

Distance Learning including video conferencing and online courses for student learning

Professional Development

(School Improvement for Standards Implementation)

This program provides a variety of programs and services to support school improvement. Offerings are grounded in best instructional practices to address the most current federal, state and local educational issues. Call for assistance in creating a program to address a need specific to your district.

Note: Additional Digital Resources/Services are listed on pages 23-24.

Program #506.010

■ Professional Development Base Service

Debbie Kennedy (631) 595-6813

Participation in the base service includes the costs of BOCES planning, management, technical support and leadership. BOCES provides phone consultation and makes site visits when member districts request detailed information on services. This is a mandatory prerequisite to all Professional Development 506 services. Employees of districts in the base service receive member rates for attendance at regional workshops.

Program #506.011

■ Staff Developers

Renee Allen (631) 595-6844

In-district services focus on strengthening instruction, raising standards and improving curriculum and assessment practices. Provided at a daily rate.

Program #506.012

■ Shared In-District Staff Developers

Renee Allen (631) 595-6844

In-district services focus on strengthening instruction, raising standards and improving curriculum and assessment practices. Provided at a discounted rate for one or more days per week throughout the school year (40 days per unit).

Program #506.013

■ Customized Professional Development/Consultants

Renee Allen (631) 595-6844

This service matches consultants with specific staff development needs of districts. Teachers and administrators receive feedback, share best practices and exchange ideas from consultants in workshops, one-on-one classroom coaching and small groups.

Instructional Support Services

Program #506.014

■ Regional Workshops and Conferences

Renee Allen (631) 595-6844

Regional workshops and conferences for teachers and administrators support the most current thinking in education and provide a forum for new ideas.

Program #506.015

■ Stipend/Substitute Reimbursement

Debbie Kennedy (631) 595-6813

This service can provide reimbursement for the cost of substitute teachers so teachers can attend regional and shared district workshops. Teacher stipend costs are also Coser aidable for regional curriculum writing and shared district professional development workshops.

Program #506.016

■ Science Educators Consortium

Debbie Kennedy (631) 595-6813

Membership includes:

- 3 coordinator network meetings
- participation in regional workshops for up to 25 district teachers
- 1 on-site, customized professional development workshop
- ongoing updates and technical assistance from consortium coordinator

Program #506.017

■ Math Educators Consortium

Mindy LiBassi (631) 595-6812

Membership includes:

- 3 coordinator network meetings
- participation in regional workshops for up to 25 district teachers
- 1 on-site, customized professional development workshop
- ongoing updates and technical assistance from consortium coordinator

Program #506.029

■ English Language Arts Consortium

Lorie Beard (631) 595-6823

Membership includes:

- 3 coordinator network meetings
- participation in regional workshops for up to 25 district teachers
- 1 on-site professional development workshop
- ongoing updates and technical assistance from consortium coordinator

Program #506.018

■ Curriculum Development

Debbie Kennedy (631) 595-6813

Renee Allen (631) 595-6844

This program facilitates projects for writing your curriculum and promotes collaboration among districts. District writers may work independently following regional training on curriculum design. Districts may purchase printed copies of Engage NY curriculum modules

Program #506.050

■ School Library Professional Development

Sara Kardasz (631) 595-6834

Includes Annual Conference which draws nationally-known speakers and additional programs for sharing best practices and training in library-related needs.

Program #506.060

■ Suffolk's Edge Teacher Center Network

Maryann Augusta (631) 595-6818

This service maintains the NYS reduced funded Teacher Center in accordance with applicable laws and regulations (Ed Law 316, Commissioner Regulation Part 81). Includes a representative council of stakeholders from member districts (collective bargaining, administration), higher education, parent and business. The advisory council will meet periodically to determine future directions and review

Instructional Support Services

program services.

Participation includes:

- Unlimited use of teacher workroom with a hot and cold laminator, Ellison die cuts, poster maker, button and magnet maker, and educational literature.
- Phone consultation and initial planning/identification of professional development programs
- Application as partners and professional delivery systems for other grant opportunities
- Opportunity for collaboration with institutions of higher education for reduced cost of participation in local cohorts of graduate certificate programs

Digital Resources/Services

Program #506.020

■ eBoards

Debbie Kennedy (631) 595-6813

With this easy-to-use online service, teachers, administrators, nurses, coaches or anyone within the school community can quickly post information online for parents and students. eBoards foster a sense of community and increased visits to the district website.

Program #506.021

■ CurricuPlan

Debbie Kennedy (631) 595-6813

This web-based solution for curriculum mapping and instructional content management provides secure, online access for educators to participate in an online community focused on developing high quality instruction that increases student achievement.

Program #506.022

■ Discovery Education Streaming

Karen Schmid (631) 595-6836

This digital video-based learning resource gives subscribing educators on-demand access to over 70,000 content-specific video segments. All videos are aligned to NYS learning standards and most include additional teacher resources. Subscription includes regional workshops, first level technical assistance, and in-district training on request.

Program #506.061

■ On-Site Training in Child Abuse Identification and Reporting

Maryann Augusta (631) 254-0107

This 2 ½ hour workshop is for teachers, administrators and support staff to fulfill the NYS licensing requirement, Chapter 544 of the Laws of 1988, for certification, registration and/or licensure. Participants receive certification of completion immediately following the training.



Program #506.023

■ My Learning Plan

Debbie Kennedy (631) 595-6813

The MLP system tracks professional development hours, course approvals, and alignment of district goals to professional development activities. Participation includes vendor provided technical support and two user group meetings hosted at BOCES.

Instructional Support Services

Program #506.024

■ OASYS

Debbie Kennedy (631) 595-6813

This web-based Observation and Appraisal Management System offers district leaders fast and easy scheduling, managing, completing, and reporting of all components of the evaluation process for teachers, principals, administrators and non-instructional staff, including: classroom observations, informal walkthroughs, peer reviews and observations, self-reflective assessments, student growth analysis, portfolio evaluation, individual or team action research and principal evaluation.

Program #506.027

■ NBC Learn

Karen Schmid (631) 595-6836

NBC Learn provides access to the annotated digitized video collection of more than 12,000 stories from the NBC News archives—one of the largest news archives in the world, dating back to the

1920s. In addition, collections are updated with current events and stories from such celebrated programs as NBC Nightly News, the TODAY show, Meet the Press, Dateline NBC, as well as the networks of MSNBC, CNBC, and Telemundo. Districts may select access to the entire collection or subject-oriented collections for Social Studies, Science, Language Arts, Health and Business.

Program #506.025

■ Learn 360

Karen Schmid (631) 595-6836

Learn360 is an interactive, media-on-demand service for K-12. With a subscription to Learn360, teachers can search more than 9,200 digital video titles and 28,500 video clips as well as a comprehensive set of speeches, images, songs, research articles and activities from top educational publishers. Content is correlated to state standards. Subscription includes membership at yearly user group meetings, regional workshops and first level technical support.

Student Support Services

The Student Support Services Center provides programs and services that support school improvement by addressing those barriers to learning that focus on the physical, social and emotional development needs of students. School and student health are essential components of a comprehensive approach to increasing student achievement in the 21st century. These professional development opportunities use evidence-based strategies to increase student attendance, decrease the incidents of violence and suspensions and ultimately improve academic success.

Program #506.040

■ Student Support - Professional Development

Susan Kessler (631) 595-6814

Customized professional development programs, including Superintendents Conference Days, are available in the following areas:

- Substance use and abuse
- School nursing/health services
- Health services overviews for new and returning nurses
- Teen pregnancy
- Tobacco policy development and programs
- Physical education/activity
- PE Plan update

- School nutrition programs
- School safety
- School wellness
- Comprehensive health education

Additional topics include social/emotional learning, dating violence, eating disorders, self-mutilation, prescription drug abuse, cyber-bullying, and on-line predators.

Program #506.041

■ School Health Services Network

Susan Kessler (631) 595-6814

The School Health Services Network will link to regional and state resources including the NYS Education Department's Statewide School Health Services Center (SSHSC). Membership includes:

Instructional Support Services

- A reduced rate for all district and substitute school nurses to attend School Nursing Professional & Practice Issues workshops several times each year with guest speakers, case studies, panel discussions and networking opportunities.
 - A reduced rate for all district school nurses to attend the annual School Nursing Election Day Professional Development workshop
 - Ongoing mentoring for new and substitute district nurses
 - One in-district (before, during or at the end of the school day) professional development for school nurses and/or school staff and administration
 - Customized technical assistance and support with issues related to school health services including policy development
 - Additional support as needed for school health services, implementing the regulations of the Commissioner of Education, district school health program review, school immunization attendance requirements, mandated screening procedures and protocols, and medication administration procedures
 - Technical assistance in completion of VADIR forms, revision of Codes of Conduct and update of Safety Plans as they relate to Dignity for all Students Act (DASA)
 - Ongoing training and technical assistance for Dignity Act coordinators.
 - Reduced rate for attending Western Suffolk BOCES regional trainings on school safety
- Additional customized professional development on-site is available.

Program #506.046

Health and Physical Education Consortium

Susan Kessler (631) 595-6814

Helps Suffolk County districts offer professional development in health and physical education in a cost effective way. The annual membership fee would allow for a variety of workshops and conferences to help athletic directors, physical education and health teachers, and coaches address the needs, issues and current trends of each school district. Membership in this program includes

- 3 coordinator network meetings
- Participation in regional workshops for up to 25 district staff
- Ongoing updates and technical assistance from consortium coordinator

Program #506.043

School Safety Network

Susan Kessler (631) 595-6814

Participation includes:

- Attendance at two network member meetings per year to discuss current trends, requirements, and practices in school safety, violence prevention, and gang prevention/intervention

Instructional Support Services

Instructional Technology Services

Angelique Johnson-Dingle (631) 595-6815

This BOCES helps school districts plan and manage information and technology for instruction. Services include planning and analysis; training; installation, support and maintenance; and library automation.

Provides computer-based services for instructional activities within the guidelines established in the NYS Long Range Technology Plan, the Learning Standards and the Commissioner's Regulation 100.11 such as:

- Design, installation and project management services for implementing hardware and software systems;
- Project management services for acquisition and implementation of network systems and infrastructure;
- Internet access;
- Maintenance and support of local and wide area networks;
- Coordination with the Model Schools Program for technology planning and integration programs.*

Services are consistent with regional information standards including hardware, software and telecommunications protocols. All services are coordinated with the Suffolk Regional Information Center (RIC) located at Eastern Suffolk BOCES and are reflected in the region's 793 plan.

*A district must participate in the Model Schools Program #536.010 to receive aid for #501 services.

Program #501.000

■ Instructional Technology Base Service

Includes the costs of BOCES planning, management, technical support and leadership including phone consultation and initial site visits. This is a mandatory prerequisite to all Instructional Technology #501 and Model Schools #536 services.

Program #501.010

■ Wide-Area Network Support

Provides technical support for WANs including maintenance, trouble-shooting and problem resolution.

Program #501.011

■ Local-Area Network Support

Provides technical support for LANs including maintenance and trouble-shooting. Additional assignments are provided by district technology coordinators and may include workstation support.

Program #501.012

■ Equipment/Installation Services

Provides for the procurement/installation of hardware, network, and/or software in-district.

Program #501.013

■ Network Data Storage

Provides a hosted (off-site) disaster recovery and backup solution for district's instructional data.

Program #501.014

■ Media Learning Resources

Provides software and licenses for local network and/or web-based resources.

Program #501.015

■ Project Management

Provides overall management for hardware, network and software projects and may include planning, procurement, oversight of installation, inventory and closure of projects.

Program #501.016

■ Instructional Technology Projects, undefined

Use to budget for instructional technology hardware, network, and/or software acquisitions.

Program #501.019

■ Telecommunication Services

Supports districts to build and service cost effective communication networks. Includes designing, procuring, implementing and supporting the network as well as providing high speed, seamless connectivity to the districts' local and wide area networks and finally to the BOCES-area network. The network is fully compatible with existing regional and state-wide networks, insuring inter-connectivity for data, voice and video transmission.

Instructional Support Services

Program #501.020

■ **Multi-Year Projects**

For ongoing multi-year technology purchase agreements.

Program #501.031

■ **Atlas Rubicon**

Karen Schmid (631) 595-6836

Atlas is a customizable, web-based application to map curriculum and facilitate collaboration among teachers across subjects, grades and schools. In addition to recording and reporting, Atlas facilitates the sharing of curriculum strategies with administrators, superintendents, boards of trustees and parents.

Program #501.032

■ **Renaissance STAR**

Karen Schmid (631) 595-6836

STAR assessments provide Common Core State Standards reporting, and are aligned to state standards, and linked to state tests so educators at all levels can individualize instruction to fill learning gaps. The tools, content and reports in this suite of assessments allow districts to get the most out of data to drive daily instruction and practice.

Program #501.033

■ **Achieve 3000**

Karen Schmid (631) 595-6836

Achieve 3000 is web-based, differentiated instruction designed to reach a school's entire student population – mainstream, English Language Learners, special needs, and gifted. In addition to Kid-Biz3000®, TeenBiz3000®, Empower3000™ and other literacy solutions, Achieve launched its first differentiated core curriculum, eScience3000™ in 2011, in partnership with National Geographic School Learning.

Program #501.037

■ **Catchup Math NEW**

Karen Schmid (631) 595-6836

Catchup Math's programs cover Grades 6-7 Math, Pre-Algebra, Algebra 1, Geometry, Algebra 2, and high school graduation test prep. Diagnostics drill down and re-teach grades 3-5 topics as needed. Lessons and skill builders are presented in both English and Spanish. Teachers can use pre-established

diagnostic/prescriptive programs or create their own custom programs. Catchup Math covers topics with instructional videos, lessons, hands-on activities and practice problems.

Program #501.038

■ **Learning.com NEW**

Karen Schmid (631) 595-6836

EasyTech helps students develop the technology skills needed for college and the workforce while they study core subjects. A complete digital literacy curriculum, EasyTech features self-paced lessons and games to practice skills, activities to reinforce concepts and quizzes to check for understanding.

Program #501.034

■ **NWEA**

Karen Schmid (631) 595-6836

NWEA is an educational evaluation system, Measures of Academic Progress (MAP). This is a unique system for monitoring instruction in English language arts, mathematics, and science. The system meets the NYS education reforms that require local accountability for student achievement and has been proven beneficial in informing the instructional process and improving school/curriculum. Subscription includes content, training and support.

Program #501.035

■ **Teachscape**

Karen Schmid (631) 595-6836

Teachscape combines software tools for classroom observation and evaluation, online learning content based on authentic teaching practice, and professional services for support in structuring professional development and implementing school turnaround.

Program #501.036

■ **iReady**

Karen Schmid (631) 595-6836

iReady is a web based, adaptive diagnostic assessment for Math and English Language Arts K-12. Based on assessment results, the product provides both teacher led instructional resources and individualized student instruction. The diagnostics, instruction and progress monitoring tools allow districts to target instructional strategies.

Instructional Support Services

Guidance Services

Program #501.017

■ Base Guidance Service

Elyse Eusanio (631) 595-6856

Includes access to regional user group meetings related to career decision-making and college information software systems. Services include up to one day of in-district counselor and staff training on the use of the software and first level support. Required as a companion to all subscriptions for guidance systems #501.018.

Program #501.018

■ Guidance Systems

Elyse Eusanio (631) 595-6856

Provides assistance and resources for student assessment and planning for future careers using these guidance software systems:

- Naviance
- Bridges (Choices)
- Method Test Prep
- Guidance Direct

Model Schools Program

Debbie Kennedy (631) 595-6813

Renee Allen (631) 595-6844

Offers support to teachers and administrators in technology integration. Customizable services promote the effective use of instructional technology through on and off-site workshops, and classroom coaching/modeling.

Program #536.010

■ Model Schools Base Service

Debbie Kennedy (631) 595-6813

Includes the costs of BOCES planning, management, technical support and leadership. This is a mandatory prerequisite to all Instructional Technology #501 and Model Schools #536 services. The base service also provides:

- Attendance at regional workshops at member rates
- Basic review of your district's technology plan.
- Attendance at bi-monthly meetings for technology coordinators and district administrators to discuss issues and share best practices
- Teachers may apply for mini grants to support technology integration.

Program #536.011

■ Technology Integration Services – Staff Developers

Debbie Kennedy (631) 595-6813

Provides in-district services to integrate technology into standards-related curriculum at a daily rate.

Program #536.012

■ Shared In-District Staff Developers

Debbie Kennedy (631) 595-6813

Provides in-district services to integrate technology into standards-related curriculum at a discounted rate for one or more days per week throughout the school year (40 days per unit).

Program #536.013

■ Customized Professional Development/Consultants

Renee Allen (631) 595-6844

This service matches consultants with specific staff development needs of districts. Teachers and administrators receive feedback, share best practices and exchange ideas from consultants in workshops, one-on-one classroom coaching and small groups.

Program #536.014

■ Regional Workshops and Conferences

Renee Allen (631) 595-6844

Regional workshops and conferences for teachers and administrators support the most current thinking in education and provide a forum for new ideas.

Instructional Support Services

Program #536.015

■ Stipend/Substitute Reimbursement

Debbie Kennedy (631) 595-6813

This service can provide reimbursement for the cost of substitute teachers so teachers can attend regional and shared district workshops. Teacher stipend costs are also Coper aidable for regional curriculum writing and shared district professional development workshops.

Program #536.017

■ Technology Planning Consortium

Renee Allen (631) 595-6844

Facilitates the writing of the district's technology plan to meet curricula and administrative goals per BOCES coser requirements. Customized services include a needs assessment, alignment of goals, or a comprehensive technology study for an additional fee.

Distance Learning

Debbie Kennedy (631) 595-6813

This program provides a variety of services to support student learning through video and/or web-based interactive learning technologies. Options include IP videoconferencing, inter-district collaborations and web-based course delivery.

Program #445.230

■ Distance Learning Base Service

Debbie Kennedy (631) 595-6813

Karen Schmid (631) 595-6836

Participation in the base service is a required companion to all Instructional Support Services videoconferencing, vendor online courses and digital resources in the Distance Learning coser. Membership in the base service includes access to free virtual projects with students and teachers across New York State. It also includes ½ day of in district training/support for student projects and no additional coordination costs for videoconference scheduling. Members will be able to participate in regional user groups for various products in this service. Members can use the VGo robot for at least 2 weeks at no cost.

Program #445.200

■ Videoconferencing Services

Karen Schmid (631) 595-6836

This service includes videoconferencing scheduling, test connections with providers; and coordination of educational materials between the teacher and videoconference provider. Member districts will receive access to a database of content providers. One in-district facilitated presentation (faculty meeting, administrative meeting) is included as requested. Additional customized professional development on-site is available.

Program #445.211

■ Castle Learning

Karen Schmid (631) 595-6836

Castle Software, Inc. provides web-based review, testing, and assessment tools for elementary school, middle school, and high school teachers and students in the areas of Math, Social Studies, Science, English, and Foreign Languages with additional offerings in math review and literature.

Program 445.210

■ Vendor Online Courses

Karen Schmid (631) 595-6836

This service includes subscriptions to various vendor online courses for students. Vendors include Advanced Academics, Apex, Edmentum, Edgenuity, Florida Virtual, Odysseyware, Pearson and Fuel. Additional vendors may be added as requested.

Program 445.220

■ Distance Learning/Other

Karen Schmid (631) 595-6836

This service will include new services requested by districts such as pilot programs of interest, use of the VGo telepresence robot beyond the base service, and the ability to purchase various learning management systems. Vendors include Blackboard, Brain-Honey, Canvas and Schoology. Additional vendors may be added as requested.

Instructional Support Services

School Library Services

Sara Kardasz (631) 595-6834

SLS provide leadership and assistance to all school library media centers with attention to library automation, staff development, and online databases for library reference. Provided in cooperation with the Western Suffolk BOCES School Library System, Instructional Technology Program and Professional Development Program. Services that are provided at no cost to member districts (provided NYS funding is allocated) include Interlibrary Loan wherein the SLS obtains and delivers materials and Collection Development wherein SLS purchases online and print materials. Additional services, at a fee to the district include:

Program #514.010

■ **School Library Automation**

Supports school libraries in library automation for planning, data conversion, installation, training, and support of Follett Automation Systems.

Program #514.011

■ **Online Resources/Databases**

Online resources and databases are available at discounted costs.

Program #506.050

■ **School Library Professional Development**

Includes Annual Conference which draws nationally-known speakers and additional programs for sharing best practices and training in library-related needs.

Planning Services

Barbara Graziano (631) 595-6802

Western Suffolk BOCES can help districts plan for the future with demographic, enrollment and facilities studies. These may include analysis of demographic trends within a district, enrollment projections, an analysis of the current utilization of facilities and an exploration of future organizational alternatives. Services are grounded in a thorough review of current research and an extensive evaluation of a district's needs and goals. These services assist Boards of Education, administrators and committees on a variety of issues.

Program #607.010

■ **Comprehensive Long-Range District Planning**

This service provides comprehensive, pertinent information for planning the district's future, including analysis of demographics, enrollment trends/projections, functional utilization of school facilities, and long and short term space alternatives. This service provides five to ten years of planning data and satisfies Section 155.1 of the Commissioner's regulations concerning enrollment and facilities.

Program #607.011

■ **Long-Range Planning Update**

An update is offered to districts that have contracted within the past three years for a comprehensive study. This update provides current demographic information and updated enrollment projections based on the most recent trends in the district.

Program #607.012

■ **Grants & Educational Research Service**

This service provides technical assistance, draft applications, local research initiatives, reports and other specialized projects to component districts. Other services include in-depth assistance in planning and preparation of competitive grant proposals including:

- Assessment of needs and potential eligibility
- Facilitation of team planning/consortium development
- Assistance in preparation/writing of competitive grants
- Assistance in preparation of required program/fiscal reports
- Research reports, as requested

Program #607.013

■ **Superintendent's Hearing Officer**

This service provides support to districts in facilitating Superintendent's hearings. Experienced hearing officers serve as consultants to districts on per session, as needed basis.

Instructional Support Services

Student-Based Services

Student-based programs enrich and support classroom instruction.

Regional Summer School

Thomas DeNicola (631) 595-6810

■ Regional Summer School

This summer school program helps students in grades 6–12 fulfill graduation requirements. The program is for middle and secondary students who require remediation in English, mathematics, science, social studies, and foreign language. Each academic course is 45 hours. Health, physical education and Regents review classes are also offered. Regents and Regents Competency examinations are administered. This program is offered at one centralized location for six weeks in July and August, ending with the Regents examinations.

Program #432.010

■ Remedial Instruction Class

Thomas DeNicola (631) 595-6810

Fee is per seat in a class with 45 hours of remedial instruction.

Program #432.011

■ Regents Review Class

Thomas DeNicola (631) 595-6810

These classes are offered approximately one week prior to the Regents exams. Students receive 7.5 hours of intensive instruction over five days.

Program #432.012

■ Exam Only (Regents or RCT)

Thomas DeNicola (631) 595-6810

Exams on the NYS testing schedule will be offered to students who do not attend the remedial instruction classes.

Law-Related Education

Program #404.010

■ Mock Trial

Melissa Walter (631) 595-6841

Each participating district will receive a full trial with instructions on preparing elementary and middle school students. The trial is an adaptation of trials prepared by the NYS Bar Association for the annual high school competition. Each district will prepare both a plaintiff and defense side of the case. A team consists of six plaintiffs and six defense participants with an option for three alternates (maximum team size is 15). Districts may register several teams. Two training sessions are scheduled for teachers. The program culminates in a one-day Mock Trial tournament in the spring.

Program #404.011

■ Forensics CSI Challenge

Debbie Kennedy (631) 595-6813

This hands-on “mock murder” competition provides high school students with the unique opportunity to conduct a full-scale investigation of a fictional crime. Student teams receive a fictional murder-mystery scenario riddled with subtle clues and then a simulated crime scene containing real physical evidence (i.e., fingerprints, hair and fibers, documents).

Program #404.012 (Page 27)

■ Law Related Education Special Services and Conferences NEW

Debbie Kennedy (631) 595-6813

Educational programs are provided regarding the place of law in society and the interrelationship of government, courts and police. This service includes customized in-school and field trip programs provided by staff and consultants.

Exploratory Enrichment

Program #435.010

■ Exploratory Enrichment

Peggy Unger (631) 360-3652

Susan Kessler (631) 595-6814



Western Suffolk BOCES coordinates, schedules and contracts for K-12 presentations, workshops, in-school programs and field trips for experiences beyond those of a traditional classroom. Districts

can choose from an array of service providers that offer content, both in-school and out-of-school, that is focused on NYS Learning Standards to enrich standard classroom coursework.

- Health, Math, Science, Social Studies and Technology including:
 - Farm Programs
 - Historical Programs
 - Marine Programs
 - Museum Programs
 - Nature Programs
 - Planetariums
- Character Education including:
 - Anti-bullying/ Tolerance
 - Drug and Alcohol Awareness
 - Health and Nutrition
 - Internet safety/cyber bullying
 - Motivational Programs
 - Team Building

Through this program, BOCES will:

- Maintain a database of enrichment activities by topic and grade level
- Facilitate searches initiated by school personnel or parent-teacher representatives who seek appropriate sites for field trips, guest speakers or workshop presenters.
- Encourage the sharing of information between BOCES and schools by moderating a Facebook page for Exploratory Enrichment
- Screen and evaluate all programs for suitability as enrichment activities for different grade levels
- Coordinate the scheduling of Exploratory Enrichment activities held in school buildings

Instructional Support Services

Outdoor/Environmental Education

Douglas Schmid, (631) 360-3652

As an integral part of a comprehensive curriculum, the BOCES Outdoor/Environmental Education Program utilizes the natural environment in a multi-disciplinary approach to promote broader learning. The program, coordinated by Western Suffolk BOCES for both Western and Eastern Suffolk BOCES, strongly supports the New York State Science Core Curricula and supplements, strengthens and gives new dimension to existing school curriculum by means of direct observation and hands-on learning experiences outside the classroom. The O/EEP also fosters the rational use and preservation of the natural environment by laying the foundations for responsible action. NOTE: Districts must arrange their own transportation.

Program #402.010

■ Day-Use and Teacher Inservice

Teacher Inservice Training

Because teacher participation is the most important factor in the success of this program, teachers are required to participate in a 4-day intensive environmental education training program during the summer. Teachers are involved in activities relating to marine, freshwater, and terrestrial ecology, math in the out-of-doors, orienteering, language arts, natural history interpretive techniques, and strategies for enhancing and revitalizing the elementary classroom curriculum. Teachers receive a Curriculum Guide of discovery learning activities all of which are correlated to the NYS Math, Science and Technology standards. (Each guide contains specific activities, resource information, background information about various habitats to be explored and investigated during the program, suggestions for logistics and management, pre-and post-trip activities, and a host of other materials pertinent to the successful implementation of our program.)

Learning at the Labs

In three to five school days, teachers make use of the equipment, resources and instructional staff at the outdoor learning laboratories to provide instruction to their class. Most often classes are assigned two days in the fall, one in winter and two in the spring. Come experience what many successful teachers have learned—that the out-of-doors is a truly exciting and effective place for learning.

Caleb Smith Outdoor Learning Laboratory

Located in the 543-acre Caleb Smith State Park Preserve, the laboratory contains numerous displays and serves as a stepping-off point for exploring the deciduous woodland and ponds.

Sunken Meadow Outdoor Learning Laboratory

Located in a secluded section of Sunken Meadow State Park, the lab offers a wealth of interpretive displays and aquaria. The 1,266-acre park provides a unique learning environment containing a salt marsh, beach and dune habitat.

Connetquot Outdoor Learning Laboratory

Located in the Connetquot River State Park Preserve, this laboratory is in the historic Snedecor Inn. The Pine Barrens ecosystem of the park contains freshwater streams and a working trout hatchery.

Program #402.011

■ Special Services

At sites on and off Long Island, O/EEP staff and consultants teach specialized courses for grades 1 through 12. Individually mentored programs for secondary students involve original research and domestic and international travel. Outdoor Education Specialists can also design programs customized for individual school districts.

Challenge Course

To instill group cooperation skills and team building abilities as part of your school's Character Education efforts, make the Challenge Course experience a part of your curriculum! The Challenge Course at the Sunken Meadow Outdoor Learning Lab allows students to work in small groups under the guidance of an instructor/facilitator. During the experience, students progress through a series of increasingly difficult group tasks. These may begin with team building/confidence building activities and move to more challenging tasks that the group must solve together. Immediately following each activity, the facilitator leads the group in a discussion and debriefing of the decision-making process and problem-solving styles employed.

Instructional Support Services



Native New Yorkers

Through hands-on activities and an exploration of the natural environment of Caleb Smith State Park, this activity-based program teaches elementary students about Long Island Native Americans. The program supports the elementary-level Science and Social Studies Curricula.

Earth Balloon

This 19-ft. inflatable globe uses high quality satellite images to provide exciting and interactive science and geography programs ranging from Biomes to Human Development. Grade-appropriate programs take place in your school to support the K-12 curriculum, especially promoting geographic literacy. The Earth Balloon can be used in multiple classes each day.

StarLab

This portable planetarium provides an introduction to astronomy and the wonders of the night sky. Grade-appropriate programs take place in your school and can be tailored to meet each class's learning objectives. While the StarLab is used by one class at a time, the lab can be used in multiple classes each day.

In-School Science Programs

Eleven programs, specifically designed to take place within a school, will allow students to participate in activities about a variety of science subjects. Programs include astronomy in a portable planetarium, reptiles and amphibians, microscopy and food webs,

Long Island geology, and navigation. All programs strongly support the elementary or intermediate-level Science Core Curricula.

Conservation Biology

Whether through a box tortoise reintroduction and tracking study, or with bobwhite quail and ecosystem management, several options for exciting, engaging real-world science projects are available.

Ecology Awareness

Introduces basic ecology principles and concepts through the investigation of woodland, freshwater, and marine environments.

Marine Studies

Level I students explore, investigate, and compare marine habitats, flora and fauna, and Long Island nautical heritage.

Level II students explore, investigate, and compare marine environments, including estuary/salt marsh, rocky intertidal, and seashore.

Nature Discoveries

Activities emphasize an inter-disciplinary approach to geology, botany, reptiles and amphibians, insects, and mammals. Students learn about the availability of natural materials, how they are used, and how to use them in crafts and hobbies.

Bay Investigations

These exciting programs are conducted in Shinnecock Bay aboard the research vessel "Peconic" or in the Great South Bay from Captree Boat Basin on board the Yankee III. While on board, students use a variety of nets and sampling equipment to analyze the physical and biological environment of the bay.

Exploring Long Island's Secret Wilderness

Acquaints students with the Pine Barrens through field excursions, classroom and field exercises, a canoe trip, and guest lecturers. Students develop an understanding of groundwater, watershed, fire climax forest, and plant and animal competition.

Field Natural History

Students learn the geology, biology, and history of freshwater, marine, and terrestrial environments by studying the Nissequogue and Carmans watersheds.

Fire Island Ecology

Focused on interpreting Long Island's barrier beach environment.

Intro to Intermediate Level Science (grades 5-6)

In this exciting program, students investigate either a freshwater ecosystem or compare two different biological communities. Students will employ process skills required by the ILS Core Curriculum, includ-

Instructional Support Services

ing transect studies, use of dichotomous keys and microscopy.

Studies in Long Island History

This program incorporates DBQ and field work to support the NYS Social Studies Standards. Includes field trips, guest speakers, and a written research project focusing on Long Island's history.

Exploring Long Island's Fisheries Resource

Students investigate fish anatomy, physiology, and ecology, explore fishery habitats, and learn about the socio-economic factors affecting fisheries.

Farming the Sea: A Mariculture Project

Students learn about a new type of agriculture—mariculture—by growing hard-shelled clams under controlled conditions. The clams will be seeded in Long Island Sound to help restock coastal waters. Includes field work.

Insects

Focuses on Long Island's insects, their adaptations, anatomy, morphology and diversity. Each topic contains an associated "hands-on" activity.

Marine Mammals

Students will work with a researcher to conduct a postmortem on a porpoise, dolphin, or seal in their classroom. Includes a slide/lecture necropsy.

Ornithology

An introduction to the avian world through bird-watching. Students observe and learn first-hand how birds function through field work and readings.

Whales, Study and Research

Students learn about marine mammal behavior, adaptations, and their role in the ocean's ecosystems.

Biotechnology and Chemistry Teaching Laboratory - SUNY Stony Brook

12 work stations, accommodates 24 students (grades 7–12). By performing DNA restriction enzyme analysis, transformation of bacterial cells, and polymerase chain reaction (PCR), students can use state-of-the-art techniques and equipment utilized in many research laboratories around the world. Flexible hours.

Create a Customized Program

Since school districts have their own unique curricula needs, the Outdoor Environmental Education Program staff is available to work with district staff to create innovative and customized programs and projects. These programs allow students to practice authentic science, meet the district's science education scope and sequence and gain the content and skills necessary for mastery of the NYS Core Curricula.



Program # 402.012

■ Summer Science Institute

Grades 4 and 8

This program is an Academic Intervention Service for students who will be entering the 4th and 8th grades the following fall. Science concepts that will be tested on the state assessments will be taught through an inquiry science approach that addresses both The Living Environment and The Physical Environment Standards. Students will utilize the Outdoor Learning Laboratory and the diverse natural habitats found within Caleb Smith State Park Preserve as they are guided through an exciting three weeks of multidisciplinary activities in the out-of-doors.

Program #402.013

■ Summer Enrichment Programs

Students can use summers to study the local environment in three enrichment programs. The 60-hour programs begin approximately the second week of July and conclude by the first week of August. Districts may enroll a maximum of 15 students, with 5 students in each of the 3 component programs.

Nature Discoveries

Youngsters explore, discover, and observe Long Island's varied natural world.

Adventure Education

Through lectures and audio-visual presentations, students learn the necessary skills to enjoy the out-of-doors. Two backpacking/camping experiences

Instructional Support Services

and one canoe trip are taken.

Long Island: Past, Present and Future

Students explore and analyze geological, ecological, and historical development of Long Island in day and overnight trips.

Marine Studies Enrichment Program

An intensive 5-day residential program for high school students offered June through August. Students learn about physical and chemical oceanography, marine ecology, invertebrate zoology, mariculture, wetlands conservation, and man's impact on the marine environment.

Summer Marine Biology Consortium

Three week program in July designed for academically able students who have completed biology. Students collect water samples throughout Long Island and study them under laboratory conditions in the classroom.

Enrollment is limited and requires special permission.

Program #402.014

■ **NYS Science and Engineering Fair (NYSSEF)**

This is the Intel ISEF/Science Service affiliated state fair of New York. Students compete for scholarships, tuition grants and other prizes. Top high school projects from Intel division of NYSSEF represent the state of New York.

Program #402.015

■ **Science Enrichment Excursions (school year and summer)**

Grades K through 12

Excursions from Manhattan to Montauk...and beyond. BOCES staff will discuss and offer assistance with all science-based excursions.

Program #402.016

■ **Residential Programs**

Teachers and students live together at sites on or off L.I. for several days where they focus on the natural environment and traditional curricula. This is preceded by in-service training and planning guidance.

On-Long Island

Dorothy P. Flint

Cornell Cooperative Extension/4H Div., Riverhead
Features: woodlands, a working farm, and a boardwalk/trail to the seashore.

Facilities: science center, open-air arts and crafts building, and over 40 cabins.

(Fall/Spring)

Camp Quinipet

United Methodist Church, Shelter Island

Features: woodland property on Peconic Bay

Facilities: 7 heated guest houses, indoor recreation and arts/crafts facility, meeting rooms, modern dining hall. (Fall/Winter/Spring)

Off-Long Island

New York

Ashokan Center

SUNY New Paltz, Kingston

Activities: Pioneer Homestead, Indian Village, Blacksmithing, Forest Ecology.

Features: 372 acre campus in the Catskill foothills.

Facilities: bunkhouses, dining hall.

(Fall/Winter/Spring)

Frost Valley Environmental Education Center

Frost Valley YMCA, Oliverea

Activities: Project Adventure, geology, and orienteering.

Features: 4,500-acre Catskill Forest Preserve.

Facilities: winterized facilities, two program centers, 45 cabins and 9 lodges, dining hall.

(Fall/Winter/Spring)

Greenkill Outdoor/Environmental Education Center

YMCA-YWCA Camping Services of Greater New York, Huguenot

Activities: wildlife studies, Project Adventure, forest ecology.

Features: deciduous and coniferous forests, fields and ponds.

Facilities: activity lodges, modern dormitories, dining hall.

(Fall/Winter/Spring)

Sharpe Reservation, Fishkill

Activities: hiking, camping, fresh-water studies.

Features: 2550-acre site in southern Dutchess County

Facilities: self-contained residences, dining hall.

(Fall/Spring)

Administrative Support Programs

Administrative Support Programs

Personnel Services

Program #602.010

■ Certification Office

Paula Klingelhoefter (631) 549-4900, ext. 257

The State Education Department has authorized this office to evaluate and recommend certification for all areas of the professional service with the exception of the following certificates: School District Administrator, School Business Administrator, Occupational Education Services, Bilingual Education, English as a Second Language, Supplementary Licenses, Technology Education and Educational Technology Specialist. Professional employees referred by participating districts receive prompt responses to questions concerning certification status. Information regarding changes in certification regulations is disseminated regularly with explanatory notes; workshops are conducted for superintendents, personnel administrators and clerical staff.

Program #628

■ Online Application System

Paula Klingelhoefter (631) 549-4900, ext.206

Use the power of the internet to find the employees you need. This web-based system will help your district save money on employment advertising and on logging in and sorting applicants. Most importantly, you'll expand the applicant pool for those hard-to-fill positions. Save money and time with this convenient and user-friendly system.

Program #649.010

■ AESOP – Automated Educational Substitute Operator

Annamarie Imbrosciano (631) 549-4900, ext. 206

This is a web-based substitute placement service for K-12 school districts. Remotely hosted integrated telephone and internet system means no equipment costs or impact on your local servers. AESOP is available 24/7 by web or by phone, saving hours of manual sub-calling. Real-time absence data analysis and reporting, as well as payroll interface-ready reports are available.

Other Services

Program #520.010

■ Graphics/Copying

Susan E. Smith (631) 549-4900, ext. 224

This service can design and typeset brochures, newsletters, reports, NCR, and booklets using desktop publishing. Our Apple Macintosh system is compatible with Windows' documents. A high speed Xerox Nuvera 120 can produce high quality copying for school districts. Maximum paper size of 11" x 17" can be collated, folded and stitched.

Program #618.010

■ Insurance Management Service

Warren Taylor (631) 549-4900, ext. 210

Flexible Benefits–Section 125 Program

This program develops and administers a Section 125 Flexible Benefits Plan for employees of a school district.

Administrative Support Programs

Program #635.010 Public Information Service

■ **School Public Relations**

Susan E. Smith (631) 549-4900, ext. 224

Comprehensive Service

Shared professional staff will provide a comprehensive school public relations program. Overall program coordinator will train staff and supervise the planning, organizing and implementation of a public information program in each district. In addition, the coordinator will conduct training and planning sessions for in-district staff and/or board members to help them build a comprehensive public relations program that addresses concerns within their community. Cost associated with printing of developed public relations materials are not covered by this service.

Project-by-Project Service

Districts can avail themselves of professional staff for individual projects such as budget brochures, calendars, newsletters or the coordination of any other public relations project.

Program #321.010

■ **Shared School Lunch Supervisor**

Paula Klingelhofer, (631) 549-4900, ext. 204

Western Suffolk BOCES will employ a school lunch supervisor to be shared between two or more districts. This supervisor will oversee the food service program in participating districts; oversee and direct the preparation of menus; train and supervise food service employees; and oversee and direct the food procured by districts.

Eastern Suffolk BOCES

Program #407WSB/#440ESB

Arts-in-Education Program Services

Carol Brown (631) 286-6989, cbrown@esboces.org

BOCES Arts-in-Education is a coordinated program for both BOCES in Suffolk County that includes:

- The coordination of contracting, billing, evaluating, and block booking arts and arts integration programs, including in-school and off-site performances, workshops, residencies, field studies, videoconferences, and professional development.
- Publishing of a comprehensive online program catalog, including evaluations, with a wide selection of programs of artistic excellence for Arts-in-Education as befits individual district needs and interests.
- The facilitating of professional development activities for the arts and general education community promoting the value of arts experiences, as well as specific skills in the arts, and the integration of arts into the curriculum.
- Workshops on the role of the arts and alignment of the Common Core State Standards for ELA and Literacy, and Common Core State Standards for Math
- Student conferences in media arts (LI MediaArts Show).
- The publication of the monthly newsletter.

Program #617WSB/#612ESB

Cooperative Bidding

Laurie Conley (631) 687-3160, lconley@esboces.org

School districts that bid on a cooperative basis realize significant savings in time, labor, and money.

Presently, Eastern Suffolk BOCES is providing this shared service to 68 school districts in Suffolk County, and various town governments.

Services include:

- coordination of membership activity
- bid preparation and analysis
- legal advertisements
- bid award recommendations and reports
- intercession on vendor problems and complaints
- researching and qualifying vendors

Currently the program solicits bids for 49 categories, which include: fine paper; arts and crafts sup-

plies; physical education/athletic/first aid supplies; fuel oil; microcomputers, peripherals and software; custodial supplies; and office supplies.

Program #606WSB/#617ESB

Employee Assistance Program

Michael Miles (631) 289-0078

mmiles@esboces.org

The EAP assists employees, retired employees, and the families of participating school districts to resolve personal difficulties which may be affecting job performance. The EAP is a joint union/management program that is confidential, voluntary and neutral.

EAP provides help for a wide range of issues including emotional, financial, family, and work related problems. Services include crisis intervention counseling, assessment of problem situations and referral to pre-screened resources. Additional services include: workshops that meet staff development and professional development requirements, intervention training for supervisors and union representatives, 24-hour availability to enhance the crisis response services, and a comprehensive data bank of prescreened referral resources.

The Referral Data Bank assists the participating school districts' Pupil Personnel Services staff in accessing assistance for the district's students and their families.

Program #609WSB/#602ESB

Negotiations Information Services

Ken Marlborough (631) 687-3050

kmarlbor@esboces.org

NIS is a regional web based system for districts to query data and generate reports from multiple data sets. Users can create reader-friendly reports, tables, and graphs based on their data selections for use in negotiations, public presentations, and fiscal planning.

The service includes extensive historical and current data on salaries, benefits and insurance for Suffolk County and Nassau County school district employees including teachers, administrators, custodial, clerical, paraprofessionals, and food service staff.

Eastern Suffolk BOCES

Program #620WSB/#623ESB

■ Nonpublic School Textbook Program

Christine Taylor (631) 687-3116, ctaylor@esboces.org

This program will process all requests for textbooks from students in Grades K-12 residing in participating school district but attending nonpublic schools. This includes ordering and distributing the textbooks, which enables us to:

- Reduce your costs by “pooling” textbooks and operation resources.
- Communicate directly with nonpublic schools and parents.
- Distribute and collect textbooks at our four centers located throughout Suffolk County.

Program #619WSB/#618ESB

■ Regional Occupational Safety and Health (ROSH)

Jonathan Hark (631) 472-8785

Health & Safety Consultant–Basic Service

ROSH assists local districts in developing a comprehensive health, safety and risk management program. Participants in Basic level receive services on an as-needed and as-available service. Services include training, workshops, model plans, and technical assistance to comply with local, state, and federal rules, regulations and laws. BOCES offers training sessions at various locations during the school year. Participating districts may send appropriate employees. If a large number of employees need to be trained, a district may request onsite training; however, it is not guaranteed that this request can be accommodated at

the Basic level of service. Participants may also avail themselves of our video library for the district’s own training sessions. Under the Basic program, Eastern Suffolk BOCES assists with written plans by providing sample plans for a district’s adaptation and use. Includes various workshops

Other services include:

- Health and Safety Consultant
- Weather Reporting Service
- District Shared Health and Safety Specialist
- Health and Safety Security Consultant
- Health and Safety Visual Surveillance and Event-Driven Monitoring Consultant
- Global Compliance Training

In District Shared Health and Safety Specialist

Districts that sign up for the In-District Health and Safety Specialist program are accommodated at a higher level of service. The Health and Safety Specialist will report directly to your school district and coordinate the District Health and Safety Program. All requested training is provided on-site by the Safety Specialist. This also allows for the training of employees as they are hired without having to wait for scheduled group training.

Direct assistance with writing and updating written plans (including MSDS’s) and record keeping is provided. Assistance with any health and safety matter can be on an “as contracted” basis. Support and technical assistance are provided by the Regional Occupational Safety and Health staff. (Must also be in Basic Service)

Other Programs

■ Re-ROUT (Recently Released Offenders Under Training)

Barbara Egloff (631)419-1609, begloff@esboces.org

Re-ROUT provides re-entry services and immediate subsistence aid to Suffolk County youths who have been incarcerated and desire assistance, after release, in obtaining employment or continuing their education.

■ Alternative to Incarceration (ATI) NEW

Barbara Egloff (631)419-1609, begloff@esboces.org

The goal of the ATI program is to reduce recidivism through educational achievement and employability development. ATI is designed for students 16 - 21 who are assigned as a court placement or for high-risk students whose needs are not being met in their current school setting.

■ Program for Incarcerated Youths

Barbara Egloff (631)419-1609, begloff@esboces.org

This program provides education and counseling for incarcerated persons under 21, comparable to a district program. Instruction is designed to increase achievement in all academic areas including social studies, reading, mathematics, and oral/written expression. Classes meet five days per week.

■ Program for Incarcerated Adults

Barbara Egloff (631)419-1609, begloff@esboces.org

This program provides instruction for incarcerated persons over the age of 21 who do not possess a high school diploma. Instruction is focused on General Education Development (GED®) leading to a High School Equivalency Diploma and, therefore, includes reading, mathematics, social studies, and oral/written expression. English as a Second Language (ESL) is also taught to those who qualify.

■ Long Island – Metro Migrant Education & Tutorial Services Program (METS) NEW

Julia Schnurman (631) 548-7700
migranteducation@esboces.org

This program is funded through a state grant and authorizes supplementary Title I educational services and advocacy for all migrant eligible students, families and out-of-school youth. Migrant eligibility is determined through a certification process by the NYS Office of Identification and Recruitment (ID&R). Families who have moved into a school district within the past three years and whose primary wage earner works in agriculture or fisheries may be referred to determine their eligibility. Once eligibility is confirmed, the Migrant Education Tutorial Service Program addresses the special needs of migrant children ages 3 – 22 as outlined in the NYSED – MEP Service Delivery Plan. Parents, students, and staff work in partnership with local schools, community service agencies and agricultural businesses to help migrant children and youth meet NYS's challenging educational standards. Assuming an advocacy role, staff members assess the educational, health, and social needs of each family member and outlines an appropriate service provision model.

All services are supplemental to the local school district's efforts. These services are available to migrant eligible farm workers under age 22 and to children of agricultural workers, fishers and food packers in school districts in Suffolk, Nassau and the five boroughs at no cost to districts.

■ Esperanza Homeless Children and Youth Program NEW

Julia Schnurman (631) 548-7700
migranteducation@esboces.org

This program is funded by a state grant awarded to the NYS Migrant Education Consortium. The Esperanza Program serves migrant eligible children

Eastern Suffolk BOCES

and youth affected by homelessness in the Long Island – Metro school districts with additional advocacy, emergency assistance such as food and clothing, if needed, as well as supplemental educational support.

These services are available to families meeting the traditional migrant eligibility, as well as the criteria for homelessness, as stated in the McKinney-Vento Homeless Children and Youth Act. This includes migrant children who live in temporary or transitional housing, doubled up with other families due to economic need and all who do not have a fixed, regular, and adequate place to live. These services are free of charge and provided directly to affected students.

■ McKinney-Vento Supplemental Service Consortia for Students in Grades K–5 NEW

Julia Schnurman (631) 548-7700,
mckinney-vento@esboces.org

ES BOCES serves as the lead LEA in three separate consortia whose mission is to provide supplementary educational services and advocacy for children in grades K – 5 living in temporary or transitional housing in Suffolk. They are funded by a series of McKinney-Vento sub-grants offered through the NYS Education Department. These state grant-

funded programs work in partnership with school districts, homeless shelters, and community-based agencies to provide emergency assistance, school supplies, personal-care, nutritional support, and supplementary tutoring (Home-work Help) directly to students at no cost to districts.

A wide-ranging network of school district McKinney-Vento liaisons and agency professionals meet to exchange ideas, share best practices, learn and to support each other. Professional development training is offered as needed. This office also serves as a clearinghouse, in collaboration with NYS-TEACHS for printed information and resources related to the success of homeless children in school. For additional information contact: <http://www.nysteachs.org/>, (800) 388-2014.

■ Supported Employment NEW

Janet Kiley (631) 244-5897, jkiley@esboces.org

This program is coordinated with and partially funded by the Office of Adult Career and Continuing Education Services/Vocational Rehabilitation (21 years or older) (ACCES-VR) and/or the Office for People with Developmental Disabilities (OPWDD). It provides job placement, intensive job site training and support, ongoing assessment of the adult participant's performance, and long-term follow-up services geared toward maintaining competitive employment.

Eastern Suffolk BOCES

Program #605 WSB/#417, 603, 604, 607, 624, 629 ESB

Regional Transportation

Program #603, 604, 607 ESB

■ Transportation Service Provider

Joseph Lesnick (631) 472-6480, jlesnick@esboces.org

To meet the needs of numerous districts, this service provides safe, efficient, and economical transportation. The cost of transportation is prorated among all districts sharing the total cost of each service. A professional and accommodating staff will intervene and resolve all transportation issues/problems.

Program #624 ESB

■ Transportation Resource Center

Joseph Lesnick (631) 472-6480, jlesnick@esboces.org

Many services improve safety awareness and ensure compliance with regulatory agencies such as the NYS Education Department, NYS Department of Motor Vehicles, and the NYS Division of Driver Program Regulations (*Bus Driver Certification Unit*).

Eastern Suffolk BOCES also has a drug and alcohol consortium.

Program #417 ESB

■ Mobile Safety Bus

Joseph Lesnick (631) 472-6480, jlesnick@esboces.org

A specialized bus rolls up to school equipped with four TV monitors, wheelchair lift, and a video camera focused behind the bus. The Safety Sally bus visits schools all over Long Island, and everyone has fun learning bus safety. For grades K-6.

The visit covers one of the three bus drills.

Program #629 ESB

■ Transportation Related Services

Joseph Lesnick (631) 472-6480, jlesnick@esboces.org

Shared Management

A Transportation Professional will manage the district's transportation operation period when the district is in the process of hiring a replacement employee.

Child Safety Zone

This service determines whether an area may endanger the safety of a child walking to and from school.

Mapping Services

This service prepares maps for districts/regions.

Nassau BOCES

Program #405.491WSB/#404NB

■ **Long Island High School for the Arts**

AJ Hepworth, Ed.D., Principal, (516) 622-5678
ahepworth@nasboces.org

Nassau BOCES Long Island High School for the Arts (LIHSA) is Long Island's only public high school dedicated to students passionate and capable in the visual and performing arts. Students from both Nassau and Suffolk Counties receive intensive training in their chosen arts areas studying under practicing professional artists. The school is located in a specially designed complex in Syosset, Long Island.

Students pursue their academic course of study in their home districts and are transported to LIHSA from their high schools to attend the program for either a morning or afternoon session. Areas of study include Acting and Musical Theatre, Dance, Film, Instrumental, Vocal and Digital Music, Theatre Technology and all areas of the Visual Arts. Some courses are certified for college credit and AP courses are offered in music and visual arts. Most students graduate with advanced credits and full or partial scholarships to colleges or conservatories. Student acceptance is based upon successful completion of an audition and interview.

Program #405.491WSB/#404NB

■ **Summer Arts Academy**

AJ Hepworth, Ed.D., Principal, (516) 622-5678
ahepworth@nasboces.org

This intensive four-week program in the visual and performing arts offers individualized coaching and small-group instruction with professional artists who are experienced master teachers. Interested students in grades 6–12 enroll in one of the following: creative

writing, dance, drama, musical theater, instrumental or vocal music, digital music, digital media, or visual arts classes. Students with a year or more experience in the academy can select to participate in a performance workshop that will culminate with a production at the end of the program. Located at the Long Island High School for the Arts in Syosset, classes are held weekdays in July from 9 AM–3 PM in the arts complex.

Program #637WSB/#620NB

■ **Cooperative Bidding Program**

Michael R. Perina, Senior Manager, (516) 396-2543
mperina@nasboces.org

The Cooperative Bidding Program provides participating school districts, other BOCES and municipalities with a sophisticated computerized resource that enables them to fill their buying needs efficiently and cost effectively. A team of experts creates reliable, detailed specifications and award criteria for equipment, supplies and public works projects. Possible vendors are then identified, invitations are publicized and distributed and bid awards are managed within the parameters set for its members. We now utilize an Internet-based online bidding system, one of the first public agencies in New York to do so.

The website (www.nassauboces.org) makes cooperative bid contract data available to participating districts and allows vendors to examine the bid calendar, see new bid announcements, join vendor lists and submit bids online. In addition, district members are offered a direct data transfer utility which sends bid pricing directly to their financial software for generation of purchase orders.

Program Numbers

Programs used by Districts in Western Suffolk BOCES

Below is a listing of programs by program number. Those districts which purchase services from Eastern Suffolk BOCES or Nassau BOCES will note that their program numbers are listed to the right of the Western Suffolk program name.

Western Suffolk
BOCES Numbers

Other
BOCES Numbers

| | | |
|---------|---|-------------------------|
| 101.000 | Career & Technical Education | |
| 104.000 | Diversified Career & Technical Education | |
| 105.000 | General Career & Technical Education | |
| 106.000 | Continuing Career & Technical Education (Adult Ed) | |
| 110.490 | BOCES East Career & Technical Education | 101, 102, 103 |
| 214.490 | BOCES East Handicapped | 202, 203, 204 |
| 215.491 | BOCES Nassau Handicapped | 237, 202, 232, 233, 242 |
| 242.010 | BOCES Center Option 2 | |
| 243.010 | BOCES Center Option 3 and 3A | |
| 244.010 | BOCES Center Option 4 | |
| 253.010 | District Class Option 3A | |
| 313.100 | ESL Itinerant | 325 |
| 313.200 | ESL Assessment and Education Center | |
| 314.490 | BOCES East Itinerant | 304 |
| 321.010 | Shared School Food Service | 610 |
| 402.010 | Outdoor/Environmental Ed: Day-Use and Teacher Inservice | |
| 402.011 | Outdoor/Environmental Ed: Special Services | |
| 402.012 | Outdoor/Environmental Ed: Summer Science Institute | |
| 402.013 | Outdoor/Environmental Ed: Summer Enrichment Programs | |
| 402.014 | NYS Science and Engineering Fair (NYSSEF) | |
| 402.015 | Science Enrichment Excursions (school year and summer) | |
| 402.016 | Outdoor/Environmental Ed: Residential Programs | |
| 403.010 | Interim Alternative Educational Program (IAEP) | |
| 404.010 | Mock Trial | |
| 404.011 | Forensics CSI Challenge | |

Program Numbers

| Western Suffolk BOCES Numbers | | Other BOCES Numbers |
|----------------------------------|---|------------------------|
| 405.491 | BOCES Nassau L. I. High School for the Arts | 404 |
| 406.491 | BOCES Nassau Environmental Education | 401 |
| 407.490 | BOCES East Arts in School | 440 |
| 409.490 | BOCES East Gifted and Talented | 435 |
| 413.010 | Alternate Education - Option I | |
| 417.490 | Bus Safety for Students | 417 |
| 419.200 | High School Equivalency Preparation | |
| 419.200 | Alternative High School | |
| 419.200 | Bilingual High School Equivalency Preparation | |
| 419.200 | Ninth Grade Turn Around | |
| 419.200 | Related Services | |
| 419.300 | PASS Program | |
| 427.490 | BOCES East Hospital Based Service | 438 |
| 431.100 | Supportive Services for Pregnant and Parenting Teens | |
| 432.010 | Regional Summer School: Remedial Instruction Class | |
| 432.011 | Regional Summer School: Regents Review Class | |
| 432.012 | Regional Summer School: Walk-In Exam (Regents or RCT) | |
| 433.010 | Equivalent Attendance | |
| 435.010 | Exploratory Enrichment | |
| 438.491 | BOCES Nassau Language Program | 423 |
| 445.200 | Videoconferencing Services | |
| 445.210 | Vendor Online Courses (formerly Odysseyware) | |
| 445.211 | Castle Learning | |
| 445.220 | Distance Learning/Other | |
| 445.230 | Distance Learning Base Service | |
| 501.000 | Instructional Technology Base Service | |
| 501.010 | Wide-Area Network Support | |
| 501.011 | Local-Area Network Support | |
| 501.012 | Equipment/Installation Services | |
| 501.013 | Network Data Storage | |
| 501.014 | Media Learning Resources | |
| 501.015 | Project Management | |
| 501.016 | Instructional Technology Projects, undefined | |
| 501.017 | Base Guidance Service | |

Program Numbers

Western Suffolk BOCES Numbers

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|---------|---|
| 501.018 | Guidance Systems |
| 501.019 | Telecommunication Services |
| 501.020 | Multi-Year Projects |
| 501.031 | Atlas Rubicon |
| 501.032 | Renaissance STAR |
| 501.033 | Achieve 3000 |
| 501.034 | NWEA (was 506.026) |
| 501.035 | Teachscape |
| 501.036 | iReady |
| 503.100 | SAC/Supplemental Services/Itinerant |
| 503.200 | SAC/Support Staff |
| 503.300 | SAC/Evaluation & Consultation |
| 506.010 | Professional Development Base Service |
| 506.011 | Staff Developers |
| 506.012 | Shared In-District Staff Developers |
| 506.013 | Customized Professional Development/Consultants |
| 506.014 | Regional Workshops and Conferences |
| 506.015 | Stipend/Substitute Reimbursement |
| 506.016 | Science Educators Consortium |
| 506.017 | Math Educators Consortium |
| 506.018 | Curriculum Development |
| 506.019 | Race to the Top (RTTP Base Service) Network Team Support Consortium |
| 506.020 | eBoards |
| 506.021 | CurricuPlan |
| 506.022 | Discovery Education Streaming |
| 506.023 | My Learning Plan |
| 506.024 | OASYS |
| 506.025 | Learn 360 |
| 506.027 | NBC Learn |
| 506.028 | MLP Elevate |
| 506.029 | English Language Arts Consortium |
| 506.030 | Educational Impact |
| 506.040 | Student Support - Professional Development |

Other BOCES Numbers

Program Numbers

Western Suffolk
BOCES Numbers

Other
BOCES Numbers

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|---------|--|----------|
| 506.041 | School Health Services Network | |
| 506.043 | School Safety Network | |
| 506.046 | Health and Physical Education Consortium | |
| 506.050 | School Library Professional Development | |
| 506.060 | Suffolk's Edge Teacher Center Network | |
| 506.061 | On-Site Training in Child Abuse Identification and Reporting | |
| 511.491 | BOCES Nassau AV Repair | 509 |
| 512.491 | BOCES Nassau Health | 550 |
| 513.491 | BOCES Nassau Athletic | 502 |
| 514.010 | School Library Automation | |
| 514.011 | Online Resources/Databases | |
| 516.499 | BOCES Monroe-Orleans Science Kits | |
| 518.494 | BOCES Putnam/N Westchester Science Kits | 522 |
| 520.010 | Printing & Graphics Arts | 609 |
| 522.490 | BOCES East Office Automation | 520 |
| 524.491 | BOCES Nassau Staff Development | 513 |
| 534.490 | BOCES East Conflict & Resolution | 526 |
| 535.490 | BOCES East Curriculum Development | 530, 531 |
| 536.010 | Model Schools Base Service | |
| 536.011 | Technology Integration Services – Staff Developers | |
| 536.012 | Shared In-District Staff Developers | |
| 536.013 | Customized Professional Development/Consultants | |
| 536.014 | Regional Workshops and Conferences | |
| 536.015 | Stipend/Substitute Reimbursement | |
| 536.017 | Technology Planning Consortium | |
| 538.491 | BOCES Nassau School Business | 507 |
| 539.490 | BOCES East Computer Graphics Service | 518 |
| 543.490 | BOCES East Data Mining | 523 |
| 549.490 | BOCES East Instructional Technology | 514 |
| 602.010 | Certification Office | 613 |
| 605.490 | BOCES East Transportation | 624 |
| 605.490 | BOCES East Drug And Alcohol Testing | 624 |
| 606.490 | BOCES East EAP | 617 |
| 607.010 | Comprehensive Long-Range District Planning | |

Program Numbers

Western Suffolk
BOCES Numbers

Other
BOCES Numbers

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|---------|---|----------|
| 607.011 | Long-Range Planning Update | |
| 607.012 | Grants and Educational Research Service | |
| 607.013 | Superintendent's Hearing Service | |
| 608.490 | BOCES East Adm Data Proc | 601 |
| 609.490 | BOCES East NIS | 602 |
| 611.490 | BOCES East Substitute Coordination | 628 |
| 613.499 | BOCES Questar III (R-C-G) State Aid Planning | 621 |
| 614.490 | BOCES East Public Relations | 609 |
| 617.490 | BOCES East Coop Purchasing | 612 |
| 618.010 | Insurance Management | 695 |
| 619.490 | BOCES East Health & Safety | 618 |
| 620.490 | BOCES East Textbook Program | 623 |
| 622.490 | BOCES East IEP's | 622 |
| 623.010 | Health & Safety Education Training | |
| 625.490 | BOCES East Online Pupil Transportation | 606, 629 |
| 628.494 | BOCES Putnam/No. Westchester Online Application | 608 |
| 633.490 | BOCES East Telephone Network | 644 |
| 635.010 | Public Information Service | |
| 637.491 | BOCES Nassau Coop Purchasing | 620 |
| 639.491 | BOCES Nassau Planning | 602, 630 |
| 644.499 | BOCES Erie 1 Planning | 659 |
| 649.100 | Automated Educational Substitute Operator (AESOP) | |
| 704.010 | Related Services for all Center-based programs | |



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