

**REGULAR MEETING
MINUTES OF THE BOARD OF EDUCATION
HUNTINGTON U.F.S.D.**

November 16, 2009

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, November 16, 2009 at Jack Abrams Intermediate School, Lowndes Avenue, Huntington Station, New York. The meeting was called to order at 6:10 p.m.

ROLL CALL

There were present Board of Education Members: Dwyer, Rogan, Benè, Black, Brown, McGrath, Paci; Mark Mulholland, Esq., Superintendent Finello, Mr. Grackin, Dr. Giani, Dr. Card and Mrs. Troffa

EXECUTIVE SESSION

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to go into Executive Session to discuss legal matters.

MOTION carried.

At 6:10 p.m. the Board of Education went into Executive Session.

At 8:05 p.m. Mr. Dwyer reconvened the meeting.

PLEDGE OF ALLEGIANCE

Mr. Dwyer led the Board of Education and the others present in the Pledge of Allegiance to the flag.

EMERGENCY EVACUATION PROCEDURE

Mr. Dwyer discussed the exits to be used in the event of any emergency.

SMOKE-FREE SCHOOL DISTRICT

Mr. Dwyer announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. Mr. Dwyer also requested that all cell phones be turned off or set to vibrate.

APPROVAL OF MINUTES

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to approve the Minutes of the Board of Education Meeting of October 26, 2009.

MOTION carried.

APPROVAL OF TREASURER’S REPORT

A MOTION was made by Mrs. Rogan and seconded by Mrs. Brown to approve the Treasurer’s Reports as of September 30, 2009.

MOTION carried.

The following reports were presented For Information Only:

- Expenditure Reports as of October 31, 2009
 - a. General Fund
 - b. School Lunch
 - c. Special Aid Fund

APPROVAL OF WARRANTS

A MOTION was made by Mrs. Rogan and seconded by Mrs. Bené to approve the following Warrants:

OCTOBER WARRANTS	
GENERAL ADVANCED WARRANT	8,696,040.32
GENERAL FUND WARRANT 10/14/09	2,508,880.18
GENERAL FUND WARRANT 10/28/09	\$967,119.80
SCHOOL LUNCH ADVANCED WARRANT	94,291.91
SCHOOL LUNCH WARRANT 10/14/09	24,503.53
SCHOOL LUNCH WARRANT 10/28/09	66,979.48
SPECIAL AID ADVANCED WARRANT	258,811.91
SPECIAL AID WARRANT 10/14/09	63,940.49
SPECIAL AID WARRANT 10/28/09	10,357.53
WORKERS COMP WARRANT 10/2/09	11,944.21
WORKERS COMP WARRANT 10/16/09	13,174.23
WORKERS COMP WARRANT 10/30/09	23,658.83
CAPITAL PROJECTS '93/'94 11/10/09	63,234.90
CAPITAL PROJECTS '94-'95 11/10/09	199,963.06
NEW RENOVATIONS WARRANT 10/14/09	603,692.23
NEW RENOVATIONS WARRANT 10/28/09	46,016.37
T & A WARRANT OCTOBER	8,061,908.27
TOTALS	21,714,517.25

MOTION carried.

COMMUNICATIONS & ANNOUNCEMENTS

Huntington Station Action Coalition

Mr. Dwyer indicated that on November 9, 2009 the first meeting of the Huntington Station Action Coalition, Supervisor Petrone's advisory group, took place. This meeting was attended by Mr. Dwyer, Mr. Finello, Mrs. Stokkers and various representatives from different facets of the community such as the Economic Development Corporation, police, churches and school and community advocates. Six subcommittees will be formed that will have different areas of concentration. They are:

- a) Huntington Station Revitalization
- b) Immigration Management
- c) Community Organization/Civic Group Development
- d) Policing and Enforcement
- e) Housing and Code Enforcement
- f) Education and Human/Social Services

The next meeting of the Huntington Station Action Coalition will be on December 7, 2009.

Floor Hockey Fundraiser

Mrs. Bené attended a floor hockey fundraiser at the high school played between the Finley and Huntington High School teachers. She thanked the teachers who participated and the students who donated dry goods.

Huntington High School Play

Mrs. Bené also attended the play at the high school that was presented on December 13th and 14th. She thanked all of the students who participated along with Mr. Schwendemann and Mr. Gilbert for all their hard work.

PUBLIC COMMENTARY

Mr. Dwyer reviewed the district's expectations for the Public Commentary portion of the meeting and asked that those who choose to speak limit their comments to three minutes in order to allow time for the board to conduct business. He also asked that each speaker fill out a sheet so there is a record of their comment. He indicated the importance of hearing the comments of the public. He then opened up the Public Commentary:

A teacher and resident read a statement regarding the Assistant Principal position at the high school.

The PTA Council President urged everyone to work together to solve the issues the district is currently facing and commented about the options that were presented by our architects, Burton, Behrendt and Smith, two years ago for solving our space issues.

A resident urged the public to vote on December 22, 2009 for Council Districts. She commented that the safety issue at Jack Abrams Intermediate is a town issue and it is not getting sufficient attention from the town.

ITEMS FOR DISCUSSION/ACTION

External Audit Report

Mr. Grackin explained that annually the district is required to have a financial audit done. He indicated that Jill Sanders of Coughlin Foundotos Cullen & Danowski, our external audit firm, will discuss the results of that audit. Mr. Grackin indicated that the Board of Education will be asked to accept the audit report and the Corrective Action Plan that is the district's response to the audit report. He then introduced Ms. Sanders.

The Financial Reports for the fiscal year ending June 30, 2009 were presented by Ms. Sanders. Ms. Sanders rendered an unqualified opinion that the financial condition of the school district is positive and sound. She commented that there are very good internal controls in place. Ms. Sanders commended Mr. Grackin, Ms. Keegan and the Business Office for a job well done. Discussion followed. Mr. McGrath commented that the report could not have been better and overall things are excellent. Mrs. Black indicated that the Internal Auditor agrees. She thanked Ms. Sanders.

A MOTION was made by Mr. McGrath and seconded by Mrs. Brown to accept the following Resolution.

Resolution

WHEREAS the Board of Education of the Huntington Union Free School District accepts the Audit Report completed by Coughlin Foundotos Cullen and Danowski for the fiscal year ending June 30, 2009.

MOTION carried.

Response to External Auditor Management Letter

Mr. Grackin explained the Corrective Action Plan is the district's response to the auditor's comments.

A MOTION was made by Mr. McGrath and seconded by Mrs. Rogan to accept the Corrective Action Plan of the district in response to the Audit Report for the fiscal year ending June 30, 2009.

(See Attached)

MOTION carried.

Councilmanic Districts

Mr. Dwyer informed the trustees that he received an e-mail from a neighboring school district regarding this topic and the upcoming vote on December 22, 2009. Mr. Dwyer was anticipating a call from the local newspaper reporters as to the Board of Education’s stand. Discussion followed on whether or not the board should express an official opinion. It was decided that as a board, regardless of personal opinion, the board would take the position of having “no opinion.”

CURRICULUM AND INSTRUCTION

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE				CPSE
27524	27690	23259		27695
27659	27464	27678		27694
27301	27181	27529		27698
25130	23574	23674		27360
27689	25094	21520		27697
27530	25054	24654		27693
27460	23957	27289		27355
27581	27486	22747		27657
24990	27677	27662		27673
27316	23775	27692		27699
27686	23207	23260		
25106	24222	27538		
27494	27209	27681		
	27586			
	27672			

MOTION carried.

PERSONNEL ITEMS

On the recommendation of the Superintendent a MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the following changes in personnel:

H. 1 Approve Resignations / Leaves of Absence

Resignations					
No.	Unit	Name	Assignment	Effective Date	Reason
1.1	AMA	Maribel Barajas	WA	11/2/09	Personal
1.2	AMA	Silvia Giron	WA	11/9/09	Personal

H. 2 Approve Non-Instructional New Hires

Full-time						
No	Unit	Name	Assignment	Effective Date	Salary	Replacing

2.1	SEC	Walter Wilson	HS	11/17/09	\$18.43/hr	Jeremy Pellett
2.2	CU	Bik Bialkowski	JA/WH	11/17/09	\$21,485.	Annette Naldi

H. 3 Approve Instructional New Hires

Probationary							
No	Unit	Name	Assignment	Certification	Effective Dates	Salary	Replacing
3.1	ATH	Joan Castles	HS/Sp. Ed.	Permanent Sp. Ed.	9/1/09-6/30/12	Sch. IV, Step 5 \$62,010.	New

H. 4 Approve Long-Term Substitutes

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
4.1	ATH	Natalie McDonald	HS/Sp. Ed.	11/18/09-1/29/10 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$240.85 Sch. II Step 1 \$48,170.	N. Goddard

H. 5 Approve Extra Duty Assignments

Clubs-MS			
No.	Name	Description	Stipend
5.1	DELETE Deborah Kim	Asst. Drama Director	\$2412.
5.2	Ayallah Jeddah	Asst. Drama Director	\$2412.
5.3	DELETE Ayallah Jeddah	Stage Crew	\$1588.
5.4	DELETE Christopher Scarnato	Stage Crew	\$1588.
Clubs-HS			
No.	Name	Description	Stipend
5.5	Robert Gilmor	Natural Helpers	\$2392. Title IV Grant
<i>Mr. Gilmor was previously approved on the 10/5/09 agenda at an hourly rate of \$47.07</i>			
Coaching/Winter			
No.	Name	Description/Season	Step/Stipend
5.6	DELETE Michael Marinello	MS Coach Wrestling	Step 4 \$4570.
5.7	Edward Lein	MS Boys Basketball/Winter	Step 1 \$4555.

H. 6 Approve Additional Work

K-1 Saturday Academy Program for ELL Students for Pre-Literacy & ESL Methodology Funded by Title III Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
6.1	ATH	Erika Sabogal	Teacher	11/7/09-5/1/10	\$47.07/hr
6.2	AMA	Miryam Palacios	Aide	11/7/09-5/1/10	\$18.75/hr
AIS Reading Program/Meet the Reading Teacher Night Funded by Title I Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
6.3	AMA	Carmela Kowalski	Aide	10/27/09	Up to 3 hrs. @

					\$19.93/hr
Regents Review					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
6.4	ATH	TBD	Teachers/HS	2009-2010	\$47.07/hr Not to exceed 50 hrs.

H. 7 Approve Tenure Recommendation

No.	Unit	Name	Assignment	Effective Date	Certification
7.1	ATH	Maureen Yostpile	WA/Sp. Ed.	12/3/09	Permanent/Sp. Ed.

H. 8 Approve Salary Schedule Changes / Adjustments

No.	Name	School	From	To	Effective Date
8.1	Matthew Perlongo	MS	Sch. IV, Step 2 \$55,065.	Sch. V, Step 2 \$57,135.	11/2/09
<i>Mr. Perlongo was inadvertently approved at Sch. IV on the 10/26/09 agenda</i>					

H. 9 Approve Substitutes

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
9.1	ATH	Lisa Arena	Teacher	2009-2010	\$90./day
9.2	ATH	Sheir Campbell	Teacher	2009-2010	\$90./day
9.3	ATH	Donna Darmiento	Teacher	2009-2010	\$90./day
9.4	ATH	Donna Dorsam	Teacher	2009-2010	\$90./day
9.5	ATH	Kristen Hanft	Teacher	2009-2010	\$90./day
9.6	ATH	Kristina Kelly	Teacher	2009-2010	\$90./day
9.7	ATH	Victoria Lombardi	Teacher	2009-2010	\$90./day
9.8	ATH	Melissa Munno	Teacher	2009-2010	\$90./day
9.9	AMA	Christina Bloom	Aide	2009-2010	\$8.75/hr
9.10	AMA	Kelliann Connors	Aide	2009-2010	\$8.75/hr
9.11	AMA	Nirmala Rosner	Aide	2009-2010	\$8.75/hr
9.12	CU	Christina Bloom	Clerical	2009-2010	\$10.50/hr
9.13	CU	Terri Sheperd	Clerical	2009-2010	\$10.50/hr
9.14	FSW	Thomas Calderaro	Food Service	2009-2010	\$8.75/hr
9.15	FSW	Mirza Cordero	Food Service	2009-2010	\$8.75/hr
9.16	FSW	Julia Jenne	Food Service	2009-2010	\$8.75/hr
9.17	B&G	Adam Spiegel	Custodian	2009-2010	\$10.50/hr
9.18	B&G	Jose Torres	Custodian	2009-2010	\$10.50/hr
9.19	AMA	Elina Mendoza	Aide	2009-2010	\$8.75/hr
9.20	AMA	Carol Palacio	Aide	2009-2010	\$8.75/hr
9.21	ATH	Stephanie Fazio	Teacher	2009-2010	\$90./day

H. 10 Approve Change in Assignment

No.	Unit	Name	Effective Date	From	To
10.1	ATH	Kathleen McCourt	11/17/09	.6 Sp. Ed./ .4 Coord.	1.0 Coordinator/Sp.Ed.

MOTION carried.

Dr. Giani announced the probationary appointment of Joan Castles to the Special Education Department and congratulated Maureen Yostpile, special education teacher, on receiving tenure.

LEGEND

<u>Schools/Buildings</u>	
HS	= Huntington High School
MS	= Finley Middle School
JA	= Jack Abrams Intermediate
WH	= Woodhull Intermediate
FH	= Flower Hill Primary
SD	= Southdown Primary
JE	= Jefferson Primary
WA	= Washington Primary
DW	= District-wide
CO	= Central Office
NC	= Non Contractual
STU	= Student Worker

<u>Units</u>	
ATH	= Teachers
AMA	= Aides and Monitors
DSPA	= District Supervisors and Principals Assoc.
HCA	= Chairpersons
SHHA	= Study Hall and Hallway Assistants
B & G	= Buildings & Grounds
FSW	= Food Service Workers
SEC	= Security
NUR	= Nurses
CU	= Clerical

MOTION carried.

BUSINESS ITEMS

Contracts

Daytop Preparatory School

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to approve the contract for the 2009-2010 school year.

(See Attached)

MOTION carried.

Eastern Suffolk BOCES Transportation Contract

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to approve the contract for the 2009-2010 school year.

(See Attached)

MOTION carried.

Adoption of Budget Timeline

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to approve the Budget Timeline below:

**HUNTINGTON UNION FREE SCHOOL DISTRICT
Office of the District Clerk**

MEMORANDUM

TO: John J. Finello
FROM: Elizabeth Troffa
DATE: October 27, 2009

RE: Timeline – Budget Vote and Election

The following timeline for the May 18, 2010 Budget Vote and Election is for Board of Education approval on November 16, 2009.

March 15, 2010	Last day for voter propositions to be placed on the ballot;
April 19, 2010	Budget Adoption; Nominating petitions due;
May 10, 2010	Budget Hearing;
May 11, 2010	Receipt of Absentee Ballot Applications due if ballot is to be mailed to voter;
May 12, 2010	Last voter registration day;
May 13, 2010	Voter register available to public; List of voters receiving absentee ballots available;
May 17, 2010	Receipt of absentee ballot application if ballot is to be personally delivered to voter;
May 18, 2010	Annual Meeting - Budget Vote and Election; Board of Registration meets to register voters for the 2011 Budget Vote and Election and all Special District Meetings.

MOTION carried.

Approval of Health Services Rate

A Motion was made by Mr. Paci and seconded by Mr. McGrath to approve the health services rate of \$643.78 for non-resident students who attend St. Patrick’s School in accordance with Section 912 of Education Law.

HEALTH SERVICES RATE 2009-2010		
HEALTH SERVICES	Salaries	451,332
	Benefits	112,833
	Supplies and Equipment	9,900
	Contracted Services	300
	TOTAL	574,365

PSYCHOLOGICAL SERVICES	Salaries	607,062
	Benefits	151,766
	Supplies and Equipment	9,708
	Contracted Services	700
	TOTAL	769,236
SOCIAL WORK SERVICES		
	Salaries	440,811
	Benefits	110,203
	Supplies and Equipment	1,854
	Contracted Services	500
	TOTAL	553,368
SPEECH SERVICES		
	Salaries	1,092,370
	Benefits	273,093
	Supplies and Equipment	6,053
	Contracted Services	0
	TOTAL	1,371,516
GRAND TOTAL		
		3,268,485
ENROLLMENT		
	Huntington U.F.S.D.	4,450
	St. Patrick's	627
	TOTAL	5,077
COST PER PUPIL		
		\$643.78

MOTION carried.

Approval of Bid Award

Southwest Strings

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to award the purchase of seven Cello Outfits to Southwest Strings for a total cost of \$4,830. Bids were mailed to four vendors and there were two responses:

VENDOR	UNIT COST	TOTAL COST
Southwest Strings	597.50	4182.50
Strings & Bows, Inc.	690.00	4830.00

Joan Fretz, Director of Fine and Performing Arts, analyzed the results and recommends award to Southwest Strings as the lowest responsible bidder.

MOTION carried.

Approval of Conference Attendance by Superintendent

A MOTION was by Mr. Paci and seconded by Mr. McGrath to approve attendance by the Superintendent at a conference sponsored by Superintendents, BOCES and SCOPE entitled “*Social Emotional Learning: Competencies for 21st Century Leaders.*”

(See Attached)

MOTION carried.

Acceptance of Donation

Barry Bergman

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to accept a full size cello hard case donated by a member of the community, Barry Bergman, to be used by the Orchestra Program at Huntington High School.

MOTION carried.

Booster Club

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to accept a donation from the Huntington Blue Devils Booster Club in the amount of \$2,626 for the purchase of automated external defibrillators for use in the district.

MOTION carried.

Approval of Facilities Use Request

Suffolk Men’s Soccer League

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to approve the Suffolk Men’s Soccer League as an approved user of our facilities for the 2009-2010 school year.

(See Attached)

MOTION carried.

Disposal of Equipment

A MOTION was made by Mr. Paci and seconded by Mr. McGrath to approve placing the following equipment on the surplus bid list to be disposed of. This equipment is from the ESL Department.

Television-Linytron	728853
VCR-Quasar	VH5154YQ

MOTION carried.

indicated it would be best for the district with the many challenges the district is currently facing. Mr. Dwyer thanked Mr. Finello for his dedication to the district.

PUBLIC COMMENTARY

At the portion of the meeting set aside for public commentary, a resident and parent expressed concerns about the flu epidemic. Mr. Dwyer and Mr. Finello responded.

Another parent commented that the safety issues at Jack Abrams Intermediate were not on the agenda and were not discussed. He requested that it be placed on the agenda for every meeting and would like updates at every meeting.

CLOSING REMARKS BY BOARD MEMBERS

Mrs. Bené asked when Federal Shield would be getting the full safety report to the district. Mr. Grackin indicated he would follow up.

ADJOURNMENT

A MOTION was made by Mr. McGrath and seconded by Mrs. Bené to adjourn the meeting.

MOTION carried.

At 8:50 p.m. the meeting was adjourned.

Respectfully submitted,

Elizabeth Troffa
District Clerk