

**REGULAR MEETING
MINUTES OF THE BOARD OF EDUCATION
HUNTINGTON U.F.S.D.**

November 15, 2010

The Regular Meeting of the Board of Education of the Huntington Union Free School District was held on Monday, November 15, 2010 at Jack Abrams School, Lowndes Avenue, Huntington Station, New York. The meeting was called to order at 6:25 p.m.

ROLL CALL

There were present Board of Education Members: Dwyer, Paci, Benè, Black, Brown, Rogan; John Sheahan, Esq., Superintendent Finello, Mr. Grackin, Dr. Giani, Dr. Card and Mrs. Troffa. Mr. McGrath was absent.

EXECUTIVE SESSION

A MOTION was made by Mrs. Bené and seconded by Mrs. Brown to go into Executive Session to discuss a 3020-a personnel matter.

MOTION carried.

At 7:50 p.m. Mr. Dwyer reconvened the meeting.

PLEDGE OF ALLEGIANCE

Mr. Dwyer led the Board of Education and the others present in the Pledge of Allegiance to the flag.

EMERGENCY EVACUATION PROCEDURE

Mr. Dwyer discussed the exits to be used in the event of any emergency.

SMOKE-FREE SCHOOL DISTRICT

Mr. Dwyer announced that the Huntington Union Free School District is a smoke-free district and smoking is prohibited in all buildings and on school grounds. Mr. Dwyer also requested that all cell phones be turned off or set to vibrate.

APPROVAL OF MINUTES

A MOTION was made by Mrs. Rogan and seconded by Mrs. Brown to approve the Minutes of the Board of Education Meeting of October 25, 2010.

MOTION carried 6-0.

APPROVAL OF TREASURER’S REPORT

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the Treasurer’s Report as of September 30, 2010.

MOTION carried 6-0.

FINANCIAL REPORTS

The following reports were presented For Information Only:

1. Expenditure Reports as of October 31, 2010
 - a. General Fund
 - b. School Lunch Fund
 - c. Special Aid Fund

2. FYI - Extra Curricular Quarterly Reports

APPROVAL OF WARRANTS

A MOTION was made by Mrs. Brown and seconded by Mrs. Black to approve the following Warrants:

October Warrants	
GENERAL ADVANCED WARRANT	\$6,064,118.70
GENERAL FUND WARRANT 10/13/10	\$1,919,622.58
GENERAL FUND WARRANT 10/27/10	\$2,561,643.23
SCHOOL LUNCH ADVANCE WARRANT	\$67,418.92
SCHOOL LUNCH WARRANT 10/13/10	\$8,695.54
SCHOOL LUNCH WARRANT 10/27/10	\$64,652.94
SPECIAL AID ADVANCED WARRANT	\$45.21
SPECIAL AID WARRANT 10/13/10	\$259,592.89
SPECIAL AID WARRANT 10/27/10	\$11,615.22
WORKERS COMP WARRANT 10/01/10	\$19,656.24
WORKERS COMP WARRANT 10/15/10	\$9,716.09
WORKERS COMP WARRANT 10/29/10	\$17,395.01
CAPITAL PROJECTS WARRANT HI 10/13/10	\$2,138.77

CAPITAL PROJECTS WARRANT HI 10/27/10	\$1,006.62
NEW RENOVATIONS WARRANT HK 10/13/10	\$9,857.33
NEW RENOVATIONS WARRANT HK 10/27/10	\$13.05
T & A OCTOBER WARRANT	\$5,787,681.07
TOTALS	\$16,804,869.41

MOTION carried 6-0.

COMMUNICATIONS AND ANNOUNCEMENTS

Student Recognition

Mr. Finello indicated that at the last Board meeting two high school students were named as semi-finalists in the Siemens Science competition. Mrs. Montesano, Director of Science and Instructional Technology, expressed what an honor this is for the students and district. She introduced Ms. Kenny, teacher, who gave the details of the competition and the work the students did. She introduced the recipients of this award, students Holly Flores and Juliana Coraor. The Board President presented each student with an award to acknowledge their achievement. Pictures were taken with the Board of Education.

Transportation “Green Fleet Certification”

Brendan Clifford, Vice President of Operations at Huntington Coach Corporation, gave a history of the company as it relates to our district. He then shared with the Board of Education that Huntington Coach was awarded “Green Fleet Certification.” The company is the first fleet on Long Island to receive this award and it is committed to improving the environment, reducing exhaust and saving gas. Mr. Dwyer commended Mr. Clifford and Huntington Coach for their dedication.

Anti-Bullying Program

Mrs. Bené discussed the Anti-Bullying Program that was presented over a two-day period at Huntington High School. This program was presented by students and it had a very powerful effect on the audience. Mrs. Bené introduced two of the students who ran the workshops and who were present at the board meeting, Joshua Stickell and Hannah Rice. She thanked them for doing such a good job. Mrs. Rogan also attended the program and agreed that it was most effective, probably because it was run by students. Mrs. Rogan also thanked the students.

FAAN – The Food Allergy and Anaphylaxis Network

Mrs. Black indicated that she has received calls from community members regarding The Food Allergy and Anaphylaxis Network (FAAN). One of our parents at Jefferson Primary, Mrs. Segal, has written a grant and would like to bring this program into our district. Mrs. Black thought it

would be beneficial for our schools. Mr. Finello indicated that he met with Dr. Mingin and Mrs. Evers already regarding this and has spoken with Mrs. Segal and he would be looking into it.

Mrs. Bené and Mrs. Rogan attended the high school play “Skin of Their Teeth.” They offered congratulations to the students who did such a wonderful job.

PTA Meeting

Mrs. Rogan, at the last Woodhull PTA meeting, asked parents to share things that are happening in the community. She shared some of the things that are happening such as, a parent is coordinating PTA “Reflections”, an art competition, and that Woodhull students collected cards and candy to send to Iraq.

Other Announcements

Mrs. Rogan announced that the Crew team won two medals. Mrs. Brown congratulated the high school football team for an outstanding season. Mr. Dwyer congratulated the soccer team for their outstanding playing. Mr. Dwyer announced that 32 students were inducted into the Science Honor Society.

Mr. Dwyer attended a New York State School Boards Association workshop. He reported on things that are being discussed for the future in school districts.

ITEMS FOR DISCUSSION/ACTION

Mr. Dwyer announced that the Public Commentary portion of the meeting would be moved to after the report on the Superintendent Search in order to give community members a chance to hear the presentation and comment on it. Mr. Dwyer introduced Dr. Michael Mensch of Western Suffolk BOCES to report on the Superintendent Search.

Superintendent Search

Dr. Mensch, Chief Executive Officer/Deputy Superintendent and Paula Klingelhofer, Executive Director – Division of Instructional Support Services, of Western Suffolk BOCES made a presentation indicating the process that will be carried out in the search for a superintendent to replace Mr. Finello. They explained that they are beginning with a community survey that will be put on the district website in order to have input from the community into this process. They detailed the timeline for this selection process.

PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on items on the agenda.

ITEMS FOR DISCUSSION/ACTION

School Accountability Status/RTTT Scope of Work

Dr. Card addressed the concern expressed during the Public Commentary portion of the meeting regarding Huntington High School being placed on the list as a School in Need of Improvement (SINI). He then began his presentation on this subject explaining that the high school was placed on the "needs improvement" list as a result of a limited group of students within the school not meeting state proficiency standards on ELA and Math Regents exams. He compared the high school to "similar schools" and defined "Similar School" as the State Education Department defines it. He explained NYSED's Differentiated Accountability methodology and the district's plans for improvement. Discussion followed.

Dr. Card explained the funding from Race to the Top (RTTT), that New York State won a grant from the federal government and that our district will receive \$132,000 over four years. Dr. Card explained the criteria that SED will require of the district. Discussion followed.

Elementary ELL Progress Reports

Dr. Card reported that Carmen Kasper, Director of Foreign Language, ESL and Bilingual Education, and her staff have developed progress reports that will enable ESL teachers to share information about the students with staff and parents. He explained how beneficial this will be and that information will be communicated between school and home. Mrs. Kasper will be holding parent meetings so that these progress reports will meet with as much success as possible.

A MOTION was made by Mrs. Rogan and seconded by Mrs. Brown to approve the ESL K-6 Progress Reports.

MOTION carried 6-0.

Shared Decision Making Policy/Regulation Review

Dr. Card was asked to form a committee to review and revise the *Shared Decision Making Policy/Regulation*. A review of this regulation every two years is mandated by Education Law. The committee, comprised of Dr. Card, Mr. Leavy, Donna Blair, Mrs. Brown, Mrs. Bené, and Bari Fehrs, met as the Shared Decision Making District Advisory Committee in order to accomplish this task.

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to approve the amended *Shared Decision Making Policy/Regulation*. (See below):

HUNTINGTON UNION FREE SCHOOL DISTRICT

ADMINISTRATIVE REGULATIONS

SHARED DECISION MAKING AND SCHOOL-BASED PLANNING

R-3160

District Plan

These regulations are intended to implement Board of Education Policy P-3160 and shall constitute the district's plan for the participation of administrators, community representatives, parents, students, support staff and teachers in school-based planning and shared decision making.

Creation of District-wide Committee

The Board of Education shall appoint a district-wide Shared Decision Making Advisory Committee for the following purposes:

1. to clarify the process of school-based planning and shared decision making
2. to provide a forum in which school-based teams can periodically raise questions, express concerns, make suggestions and share their successes with other teams
3. to serve as a resource and support to the school-based teams
4. to facilitate the resolution of conflicts which may arise within a team
5. to review the district plan every two years, beginning in 2012, and recommend to the Board recertification or amendment of the plan

The Committee shall have no decision making authority with respect to the operation of school-based teams.

The Board shall appoint Committee members in two-year terms of office. Committee members, however, are encouraged to serve multiple terms in order to provide continuity in planning.

The Committee will meet at least four times per year. The Assistant Superintendent for Curriculum and Instruction will be responsible for scheduling such meetings.

Composition of District-wide Committee

The district-wide Shared Decision Making Advisory Committee shall be composed of:

- the Superintendent of Schools
- the Assistant Superintendent for Curriculum and Instruction
- 3 administrators selected by the District School Principals Association
- 1 department chairperson selected by the Department Chairpersons' Association
- 7 parents, one selected by each building PTA/PTSA to represent each school
- 1 parent selected by SEPTA
- 1 parent selected by the Huntington Council of PTAs
- 7 teachers, one selected from each building by the Associated Teachers of Huntington to represent each school
- 7 aides or monitors or teaching assistants, one selected by the Aides, Monitors and Teaching Assistants Unit to represent each primary school, intermediate school, middle school and high school

Creation of School-Based Teams

A school-based planning and shared decision making team shall be established at each school. The primary purpose of the team is to continue to improve the quality of education and the educational performance of all students in the school.

Educational Issues

School-based teams may address a variety of educational issues including, but not limited to:

- assessment of student achievement
- attendance and discipline procedures
- budgeting
- communications
- curriculum development (including instructional technology)
- enrichment programs and activities
- guidance programs and services
- health and safety issues and concerns
- recognition of student achievement
- school climate
- training for parents and staff

Means and Standards for Evaluating Improvement

Following a thorough review of all current measures of student achievement, each team shall develop standards of excellence for its school. Standards of excellence shall:

- be related to the district's mission statement, state and district goals

- seek continued progress and improvement
- provide for standardized and nonstandardized methods of assessment. All standards of excellence and corresponding assessment results must be reviewed annually by the team and be reported in writing to the Board of Education.

Composition of School-Based Teams

The composition of the school-based planning and shared decision making teams shall be as follows:

Administrators	1-3
Community Representatives	0-4
Parents	3-8
Students	0-4
Aides, TAs, Monitors	1-2
Clerical	1-2
Custodial	1-2
Teachers	3-8
Total	8-30

Members of the teams shall be selected by their representative organizations. Community representatives shall be selected by the school-based team.

The number of members on each elementary school team shall be determined by a group consisting of the Principal, three parents selected by the school (two PTA / one SEPTA), and three teachers selected by the Associated Teachers of Huntington. At the secondary schools, the number of team members shall be determined by a group consisting of the Principal; two PTA members and one SEPTA member; and three teachers selected by the Associated Teachers of Huntington. The number of seats available to parent and teacher representatives must be equal.

The Principal must be a member of the team. Other district staff members (administrators, teachers and support staff) must have an assignment in the school. Parents must have a child in the school and not be a district employee. Community representatives may not be the parent of a student in the district or be eligible to represent any other group on the team.

Term of Service

The term of service on the school-based team shall be one school year, except for the Principal who shall be a permanent member. Team members, however, are encouraged to serve multiple terms in order to provide continuity in planning.

A vacancy may be declared by the school-based team if a team member has failed to attend three consecutive meetings and has no sufficient excuse for the absences. The vacancy shall be filled as soon as possible by the established selection procedures.

Practices and Procedures

Decisions of the school-based teams shall be made by consensus. Consensus means all members of the team, whether present at a particular meeting or not, can live with the decision, will support the decision, and will not undermine the decision.

School-based teams shall establish a regular time and day for meeting. Teams are encouraged to meet as often as the members deem necessary, with a minimum of one meeting per month during the school year. Team meetings will be held so as not to interfere with the instructional program, except under extenuating circumstances and with the approval of the Principal.

Teams are prohibited from discussing **individual students** or **staff members** and their assignments.

Authority of the Teams

Decisions can be made by a school-based team if a member of the team has the authority to implement the decision and agrees to do so. The team may not implement any decision that:

- impacts other schools
- requires the expenditure of more funds than are available to the school or
- conflicts with legal obligations, district policy, administrative regulations, or contracts with employee bargaining units.

Decisions made by a team shall remain in effect as long as the team chooses to continue with their declaration. Teams are encouraged to innovate. Decisions made by one school's team shall not be binding on other schools.

Team Training

The district will provide appropriate training to school-based teams to prepare them for cooperative planning and shared decision making when requested by the team. Such training should include, but not be limited to, group process, planning, consensus building and conflict management. The district will provide teams with appropriate technical assistance to carry out their responsibilities, as needed.

Action Teams

School-based teams are encouraged to involve a broad cross-section of the school community by establishing action teams to focus on specific issues on an as-needed basis. Members of action teams should be chosen from outside the school-based team; however, one member of the school-based team should serve as a liaison to each action team.

Culturally Responsive Action Teams

A culturally responsive action team shall be established at each school to address issues such as cultural diversity and equal educational opportunity and to facilitate communication between the school and its constituent groups. The composition of the team will be determined by each school-based team, but parent and community members should be representative of the cultural groups served by the school.

Resolution of Disputes

When a school-based team decides it cannot come to agreement on an issue and there is a strong objection by at least one member of that team, a conflict exists. At that point, the team may select from the district-wide Shared Decision Making Advisory Committee an assistance team consisting of a parent, a school administrator, and a teacher. The assistance team will meet with the school-based team to facilitate the process of building consensus to resolve the conflict. After considering the advice of the assistance team, if strong objection continues, the school-based team will resolve the conflict either by agreeing to an alternative course of action or by tabling the matter.

Accountability

If a school-based team consistently fails to fulfill its responsibilities or fails to function in accordance with the Board-adopted plan described in these administrative regulations, the Assistant Superintendent for Curriculum and Instruction will meet with the team to review the situation and plan a course of action to address problems which are preventing the team from fulfilling its charge.

If the situation does not improve, the Superintendent will meet with a group consisting of the following persons: one representative from each constituent group on the school-based team, the school-based leader of each constituent group, and the district-wide leader of each constituent group to review the situation and plan a course of action to address existing problems.

If the situation does not improve substantially, the Superintendent may recall the team, in part or in its entirety, and request each constituent group to select new members for the team.

State and Federal Requirements for Parent Involvement

The Principal and Assistant Superintendent for Curriculum and Instruction will work with the school-based teams to ensure that all parent and teacher participation which is mandated by law or district policy is coordinated with the activities of the team.

Communications

School-based teams are expected to record minutes of their meetings. A draft of the minutes will be forwarded to team members for review and approval prior to distribution to others. Upon approval, minutes will be forwarded to the Assistant Superintendent for Curriculum and Instruction.

Each constituent group on the team will use its own system for keeping its members informed of the team’s activities.

Adopted: November 15, 2010

MOTION carried 6-0.

Student Enrollment Data

Dr. Giani reported on enrollment figures as of November 5, 2010. He indicated class size is stable at around 30 students in all four primary buildings. Extensive discussion followed regarding class size, next school year and accountability in the schools in order to monitor the effect of the larger class sizes.

Long Range Facilities Planning Committee

Mr. Dwyer acknowledged the hard work of the Long Range Facilities Planning Committee. There was discussion about reopening Jack Abrams before placing a bond on the ballot. There was discussion about having another meeting of the Committee in order to hear what their recommendation is. It was decided the Board will give direction to the Committee to reconvene to come up with a recommendation to present to the Board of Education.

CURRICULUM AND INSTRUCTION

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to authorize administration to arrange for the provision of appropriate special education programs and services for students as enumerated in the CSE and CPSE minutes:

CSE				CPSE	
27909	27262	27899		27696	27666
24787	27911	27910		27708	27808
27912	27919	27786		27927	27801
27908	27412	21815		27603	27673
27898	27906	23554		27640	27855
27886	23556	27209		27938	27926

24893	27782	21899		
27901	27925	27754		
27902	27790	27897		
27904	23761	23912		
27277	21549	27920		
27359	24222			
27380	22527			
27403	23145			
27758	25170			
27363	27922			
27900	27366			
	24913			
	27399			

MOTION carried 6-0.

PERSONNEL ITEMS

On the recommendation of the Superintendent a MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to approve the following changes in personnel items H.1 through H.7.

MOTION carried 6-0.

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to approve Item H.8.1:

AYES: 5 Mrs. Black
 Mrs. Brown
 Mr. Dwyer
 Mr. Paci
 Mrs. Rogan

NOES: 0 0
 ABSTAIN: 1 Mrs. Bené

Mrs. Bené recused herself from voting because this is her daughter.

MOTION carried 5-0.

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to approve Item H.8.2-H.8.18.

MOTION carried 6-0.

H. 1 Approve Resignations / Leaves of Absence

Resignations					
No.	Unit	Name	Assignment	Effective Date	Reason
1.1	CU	Frann Weinstein	CO/Sr. A/C Clerk	Close of Business 11/12/10	Accepted another position
Leave of Absence					
No.	Unit	Name	Assignment	Effective Dates	Reason
1.2	ATH	Jennifer Stucchio	WA/Sp. Ed.	1/31/11-6/30/11	FMLA
1.3	ATH	Bernadette Walsh	HS/Guidance	12/6/10-12/15/10	FMLA
1.4	ATH	Blake Woodworth	FH/Speech	1/31/11-6/30/11	FMLA
1.5	ATH	Kelly Trites	HS/Sp.Ed.	1/31/11-6/30/11	FMLA
1.6	ATH	Heather Flaherty	WH/Elem	1/4/11-2/8/11	FMLA

H. 2 Approve Non-Instructional New Hires

Part-Time						
No	Unit	Name	Assignment	Effective Date	Salary	Replacing
2.1	AMA	Jillian Zingale	WA/3 hour aide	11/16/10	\$12.59/hr	A. Rogan
2.2	AMA	Lisa DeCicco	JE/3 hour monitor	11/16/10	\$11.90/hr	I. Grabe

H. 3 Approve Long-Term Substitutes

Full-time						
No.	Unit	Name	Assignment	Effective Dates	Salary	Replacing
3.1	ATH	Kristen Henniger	MS/Sp. Ed.	11/16/10- 1/28/11 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$287.62 Sch. V Step 1 \$57,525.00	J. Vettorato
3.2	ATH	Timothy Pillion	Elem	11/16/10- 1/28/11 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$277.02 Sch. IV Step 1 \$55,405.00	M. Grever
3.3	ATH	Thomas Graziano	HS/Soc.St.	11/16/10- 1/28/11 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$277.02 Sch. IV Step 1 \$55,405.00	W. Byrne
3.4	ATH	Venessa Nilsen	JE/Sp. Ed.	11/16/10-3/1/11 approx.	1-20 days/\$90. 21-30 days/\$105. 31+days/\$241.45 Sch. I Step 1 \$48,290.00	R. Garcia
3.5	ATH	Jessica Reichenbach	WH/Music	12/1/10approx.- 1/31/11 approx.	1-20 days/\$90. 21-30 days/\$105.	K. Canales

					31+days/\$241.45 Sch. I Step 1 \$48,290.00	
3.6	ATH	Kathryn Sequino	FH/Speech	1/31/11-6/30/11	Sch. VI Step 2 \$62,255.00	B. Woodworth
<i>Ms. Sequino was previously appointed through 1/28/11</i>						
3.7	ATH	Stephanie Fazio	HS/Sp.Ed.	1/31/11-6/30/11	Sch. VI Step 2 \$62,255.00	K. Trites
<i>Ms. Fazio was previously appointed through 1/28/11</i>						
3.8	ATH	Melissa Goldsborough	WA/SpEd	1/31/11-6/30/11	Sch. IV Step 1 \$55,405.00	J. Stucchio
<i>Ms. Goldsborough was previously appointed through 1/31/11</i>						
3.9	ATH	Laura Lipow	WH/Elem	1/4/11-2/8/11	Sch. IV Step 11.5 \$80,570.00	H. Flaherty
<i>Ms. Lipow was previously appointed through 1/3/11</i>						

H. 4 Approve Extra Duty Assignments

Clubs - MS			
No.	Name	Description	Stipend
4.1	Timothy Dolan	Drama/Musical	\$3,763.00
Clubs - HS			
No.	Name	Description	Stipend
4.2	DELETE Kristen Margraf	High Stepper Assistant	\$3,582.00
4.3	Kristen Margraf	High Stepper Assistant	\$1,361.00 - 38%
4.4	Meredith Wipfler	High Stepper Assistant	\$2,221.00 - 62%
Marching Band			
No.	Name	Description/Season	Step/Stipend
4.5	DELETE Lee Duke	Student Supervisor # 2/Fall	\$513.00
4.6	Lee Duke	Student Supervisor #2/Fall	\$181.20

H. 5 Approve Additional Work

New Teacher Mentoring Program Funded through Title IIA Grant					
No.	Unit	Name	Description	Effective Dates	Stipend
5.1	ATH	Carol Kinane	Mentor	2010-2011	\$375.00 – 1/2
Central Treasurers					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
5.2	ATH	DELETE Karen Behrman	WH	2010-2011	\$514.00
5.3	ATH	Christopher Hender	WH	2010-2011	\$514.00

Saturday Academy Program – Up to two hours a week Funded through Title III Grant					
No.	Unit	Name	Description	Effective Dates	Rate of Pay
5.4	ATH	Angela Berner	Instructor	11/6/10-6/30/11	\$48.97/hr
5.5	ATH	Luz Marotta	Instructor	11/6/10-6/30/11	\$48.97/hr
5.6	ATH	Donna O’Shaughnessy	Instructor	11/6/10-6/30/11	\$48.97/hr
5.7	ATH	Nancy Giorgos	Instructor	11/6/10-6/30/11	\$48.97/hr
5.8	ATH	Glenn Edwards	Instructor	11/6/10-6/30/11	\$48.97/hr
5.9	ATH	Peristera Alfano	Instructor	11/6/10-6/30/11	\$48.97/hr
5.10	ATH	Vivian Joseph	Instructor	11/6/10-6/30/11	\$48.97/hr
5.11	ATH	Erika Sabogal	Instructor	11/6/10-6/30/11	\$48.97/hr
5.12	ATH	Debra Collins	Instructor	11/6/10-6/30/11	\$48.97/hr
5.13	AMA	Caroline Rivas	Aide	11/6/10-6/30/11	\$19.13/hr
5.14	AMA	Miryam Palacio	Aide	11/6/10-6/30/11	\$19.13/hr
Music-HS					
No.	Unit	Name	Description	Effective Date	Rate of Pay
5.15	NC	Jessalyn Christen	Piano Accompanist	2010-2011	\$24.00/hr
5.16	NC	Richard Liebowitz	Piano Accompanist	2010-2011	\$24.00/hr
5.17	NC	Martha Garland	Piano Accompanist	2010-2011	\$24.00/hr
5.18	NC	Elizabeth Caserta	Piano Accompanist	2010-2011	\$24.00/hr
McKinney-Vento Homeless Grant					
No.	Unit	Name	Description	Effective Date	Rate of Pay
5.19	NC	Gail Mahoney	Program Administrator	2010-2011	\$50.00/hr
5.20	NC	Alexandra Cope	Home Tutor	2010-2011	\$48.97/hr
5.21	NC	Deborah Winans	Home Tutor	2010-2011	\$48.97/hr

H. 6 Approve Adult Education

No	Name	Description	Effective Dates	Rate of Pay
6.1	Lorena Diaz	Instructor	2010-2011	\$25.00/hr
6.2	Martha Diaz	Instructor	2010-2011	\$25.00/hr
6.3	Edward Enyart	Instructor	2010-2011	\$25.00/hr
6.4	Richard Gress	Instructor	2010-2011	\$25.00/hr
6.5	Kelly Hatzmann	Instructor	2010-2011	\$25.00/hr
6.6	Bud Levy	Instructor	2010-2011	\$25.00/hr
6.7	Robert Mallon	Instructor	2010-2011	\$25.00/hr
6.8	Kieran Mock	Instructor	2010-2011	\$25.00/hr

6.9	Johnnie Morales	Instructor	2010-2011	\$25.00/hr
6.10	Olena Kropp	Instructor	2010-2011	\$25.00/hr
6.11	Edna Parker	Instructor	2010-2011	\$25.00/hr
6.12	Michael Posner	Instructor	2010-2011	\$25.00/hr
6.13	Robert Previto	Instructor	2010-2011	\$25.00/hr
6.14	Anna Naccarato	Instructor	2010-2011	\$25.00/hr
6.15	Carmela Stone Klein	Instructor	2010-2011	\$25.00/hr
6.16	Kerri Titone	Instructor	2010-2011	\$25.00/hr
6.17	Jane Voorhees	Instructor	2010-2011	\$25.00/hr
6.18	Ellen Winter	Instructor	2010-2011	\$25.00/hr
6.19	Richard Wos	Instructor	2010-2011	\$25.00/hr

H. 7 Approve Change in Assignment

No.	Unit	Name	Effective Dates	From	To
7.1	B&G	Daniel Pacheco	11/16/10	Custodian \$53,981.00	Lead Custodian \$56,685.00
7.2	B&G	Luis Neris	11/16/10	Lead Custodian \$56,685.00	Custodian \$53,981.00

H. 8 Approve Substitutes

No.	Unit	Name	Assignment	Effective Dates	Rate of Pay
8.1	ATH	Brooke Bene-Mullee	Teacher	2010-2011	\$90./day
8.2	ATH	Jessica Reichenbach	Teacher	2010-2011	\$90./day
8.3	ATH	David Tomlet	Teacher	2010-2011	\$90./day
8.4	AMA	Marie Nardelli	Aide	2010-2011	\$9.00/hr
8.5	AMA	Joann Whitcher	Aide	2010-2011	\$9.00/hr
8.6	CU	Joann Whitcher	Clerical	2010-2011	\$10.50/hr
8.7	B&G	Julio Colon	Custodian	2010-2011	\$10.50/hr
8.8	FSW	Meredith Carduner	Food Service	2010-2011	\$9.00/hr
8.9	FSW	Rhonda Ohr	Food Service	2010-2011	\$9.00/hr
8.10	FSW	Janet Rivas	Food Service	2010-2011	\$9.00/hr
8.11	SEC	Kevin Zaharios	Security	2010-2011	\$11.45/hr
8.12	ATH	Susan Murray	Teacher	2010-2011	\$90./day
8.13	ATH	Andrew Sheltz	Teacher	2010-2011	\$90./day
8.14	ATH	Kristin Lim	Teacher	2010-2011	\$90./day
8.15	ATH	Brigita Perez	Teacher	2010-2011	\$90./day
8.16	ATH	Lucy Ciminera	Teacher	2010-2011	\$90./day
8.17	ATH	Maureen Lynch	Teacher	2010-2011	\$90./day
8.18	ATH	Dana Francis	Teacher	2010-2011	\$90./day

Buildings		Units	
HS = Huntington High School	DW = District-wide	SHHA = Study Hall and Hallway Assistants	
MS = Finley Middle School	CO = Central Office	B & G = Buildings & Grounds	

JA = Jack Abrams Intermediate	NC = Non Contractual	FSW = Food Service Workers
WH = Woodhull Intermediate	STU = Student Worker	SEC = Security
FH = Flower Hill Primary	AMA = Aides and Monitors	NUR = Nurses
SD = Southdown Primary	DSPA = District Supervisors and Principals Assoc	CU = Clerical
JE = Jefferson Primary	HCA = Chairpersons	
WA = Washington Primary		

BUSINESS ITEMS

Approval of Contracts

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the following contracts for the 2010-2011 school year:

1. Approval of Contracts
 - a. Andersen Center for Autism
 - b. Bernice Sims
 - c. South Shore Center for Speech, Language and Swallowing Disorders, LLP
 - d. Heather Thorgersen
 - e. Half Hollow Hills Central School District

(See attached)

MOTION carried 6-0.

Approval of Memorandum of Agreement

Huntington Clerical Unit

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the Memorandum of Agreement with the United Public Service Employees Union, Clerical Unit.

(See attached)

MOTION carried 6-0.

Approval of Budget Timeline

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the Timeline for the May 17, 2011 Budget Vote and Election.

**HUNTINGTON UNION FREE SCHOOL DISTRICT
Office of the District Clerk**

MEMORANDUM

TO: John J. Finello
FROM: Elizabeth Troffa
DATE: October 21, 2010
RE: Timeline – Budget Vote and Election

The following timeline for the May 17, 2011 Budget Vote and Election is for Board of Education approval on November 15, 2010. Thank you.

March 18, 2011	Last day for voter propositions to be placed on the ballot;
April 11, 2011	Budget Adoption;
April 18, 2011	Nominating petitions due;
May 9, 2011	Budget Hearing;
May 10, 2011	Receipt of Absentee Ballot Applications due if ballot is to be mailed to voter; Last voter registration day; Voter register available to public; List of voters receiving absentee ballots available;
May 16, 2011	Receipt of absentee ballot application if ballot is to be personally delivered to voter;
May 17, 2011	Annual Meeting - Budget Vote and Election; Board of Registration meets during the election to register voters for the 2012 Budget Vote and Election and all Special District Meetings.

MOTION carried 6-0.

Approval of Health Services Rate

HUNTINGTON UNION FREE SCHOOL DISTRICT
Office of the Assistant Superintendent
Finance and Management Services

MEMORANDUM

TO: John J. Finello
FROM: David H. Grackin
DATE: November 9, 2010
RE: Health Services

Annually, the Board of Education must set a rate for health services provided by the school district for non-resident students at St. Patrick's School. This is in accordance with Section 912 of Education Law. For 2010-2011 we calculate this rate to be \$755.28 (See attached chart). Please present this to the Board of Education for their approval. Thank you.

HUNTINGTON UNION FREE SCHOOL DISTRICT
Office of the Assistant Superintendent
Finance and Management Services

HEALTH SERVICES RATE
2010-2011

HEALTH SERVICES	Salaries	439,465
	Benefits	109,866
	Supplies and Equipment	13,600
	Contracted Services	80,000
	TOTAL	642,931
PSYCHOLOGICAL SERVICES		
	Salaries	980,819
	Benefits	245,205
	Supplies and Equipment	8,808
	Contracted Services	700
	TOTAL	1,235,532
SOCIAL WORK SERVICES		
	Salaries	499,286
	Benefits	124,822
	Supplies and Equipment	1,954
	Contracted Services	500
	TOTAL	626,562
SPEECH SERVICES		
	Salaries	1,094,825
	Benefits	273,706
	Supplies and Equipment	5,543
	Contracted Services	0
	TOTAL	1,374,074
GRAND TOTAL		3,879,099

ENROLLMENT	Huntington U.F.S.D.	4,466
	St. Patrick's	670
	TOTAL	5,136
	COST PER PUPIL	\$755.28

MOTION carried 6-0.

Approval of Audit Committee Meeting Minutes of October 4, 2010

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the Minutes of the Audit Committee Meeting of October 4, 2010:

Huntington Union Free School District

**Audit Committee Meeting Minutes
October 4, 2010**

Location: Jack Abrams School
 Superintendent's Conference Room
 Time: Called to Order: 5:00 p.m. Adjourned: 6:00 p.m.
 Members: Elizabeth Black, Lynn Kiraly, Richard McGrath
 Attendees: Elizabeth Black
 Jill Sanders
 David H. Grackin

The following was discussed:

1. Appropriated fund balance – year to year increases are an issue.
2. ARRA funding will expire 6/30/11.
3. EBALR – 35% of total needed.
4. Workers Comp – fully funded, can be tapped for future:
 - a. School Lunch Fund Balance – too tight, price increase may be necessary;
 - b) Discussion about change in Fund Balance (page 41).
5. Debt service Fund – can tap this as a revenue (1-shot).
6. EXCEL funding and monies due the district.
7. Capital Reserve – old – bring in as a revenue - \$197,058.
8. Page 42 – discussion of expenditures and variances from budget.

9. Page 14 – discussion of Retiree health insurance (OPEB) (page 38) – GASB 45 reporting.
10. Page 37 – Retirement System contributions continue to increase.
11. Single Audit to be completed – due March 2011.
12. Extra Classroom Activity Fund – discussion of procedures and how to educate club advisors.
13. Discussion of SA 115 letter – and potential need for a CPA.
14. Management letter – discussion of items:
 - a. Payroll checks – not distributed return to someone else (will use an account clerk in Purchasing);
 - b. Quotations – policy change - \$750 and above;
 - c. Extra Classroom – inactive clubs – request update from principals;
 - d. Sales tax at Finley Middle School.
15. Revenue v. Expenditures – graph for General Fund.

MOTION carried 6-0.

Approval of SEQRA Resolution

Installation of Electronic Door Access

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the SEQRA Resolution:

Resolution

Whereas, the Board of Education of the Huntington Union Free School District desires to embark upon capital improvement projects at various district schools as follows:

Installation of Electronic Door Access at Huntington M.S., Finley Middle School, Woodhull Intermediate and Jack Abrams School

Whereas, said capital improvement projects at the above schools are subject to classification under the State Environmental Quality Review Act (SEQRA); and

Whereas, replacement, rehabilitation, and reconstruction of a structure or facility, in kind on the same site, including upgrading building to meet building or fire codes and routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area, are classified as Type II under the current Department of Environmental Conservation SEQRA Regulation (Section 6 NYCRR 617.5 (c)(2); and

Whereas, the SEQRA declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA;

Now, therefore be it resolved, that the Board of Education of the Huntington Union Free School District declares itself as lead agency for the proposed capital improvement projects and has examined all information related to the capital improvement projects and has determined that the above described capital improvement projects at Huntington High School, Finley Middle School, Woodhull Intermediate School and Jack Abrams School are classified as Type II Actions pursuant to Section 617.5 (c)(2) of the SEQRA regulations.

MOTION carried 6-0.

Acceptance of Exposure Control Plan

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the Exposure Control Plan for 2010-2011.

(See attached)

MOTION carried 6-0.

Acceptance of Donation

Diana Pirolo

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to accept a donation from Diana Pirolo to the elementary instrumental music department of a Remo Percussion Plus drum kit valued at \$250.

MOTION carried 6-0.

Approval of Mileage Reimbursement

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve placing the following employees on the Mileage Reimbursement list:

Tara Adams	Fine & Performing Arts
Josephine Llorente	Fine & Performing Arts
Amanda Marino	Fine & Performing Arts
Diana Marlow	Nurse
Anthony Pomponio	Fine & Performing Arts

MOTION carried 6-0.

Approval of Disposal of Equipment

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve placing the following items on the disposal list:

Equipment	Serial No.	HUFSD Tag	BOCES Tag
IBM AS-400	10-087AD	None	
IBM Monitor	88-40699	000917	
BayStack 350T-HD switch	KET0016743	7002811	
	KES0051821	None	92631
Igel Appliances	10D34DC02M0649F-C6BM	7004030	
	10D34DC02M0649F-B1BM	7004368	
	10D34DC02M0649F-BC4M	7004347	
	10D34DC02M0649F-99DM	7004439	
	10D34DC02M0649F-99FM	7004414	
	10D34DC02M0649F-D25M	7004437	
	10D34DC02M0649F-9A5M	7004418	
	10D34DC02M0649F-D08M	7004442	
	10D34DC02M0649F-C4BM	7004370	
	10D34DC02M0649F-973M	7004428	
	10D34DC02M0649F-882M	7004448	
	10D34DC02M0649F-BC5M	7004343	
	10D34DC02M0649F-DDAM	7004507	
	10D34DC02M0649F-Q4AM	7004435	
	10D34DC02M0649F-C6AM	7004451	
	10D34DC02M0649F-962M	7004398	
	10D34DC02M0649F-CABM	7004432	
	10D34DC02M0649F-B1FM	7004444	
	10D34DC02M0649F-9A2M	NONE	
	10D34DC02M0649F-998M	7004416	
	10D34DC02M0649F-B84M	7004340	
	10D34DC02M0649F-8EFM	7004372	
	10D34DC02M0649F-D2FM	7004377	
	10D34DC02M0649F-965M	7004425	
	10D34DC02M0649F-9ACM	7004400	
	10D34DC02M0649F-A1BM	7004436	
	10D34DC02M0649F-B1DM	7004331	
	10D34DC02M0649F-964M	7004434	
	10D34DC02M0649F-DFAM	7004449	
	10D34DC02M0649F-9ABM	7004456	
	10D34DC02M0649F-C61M	NONE	

Equipment	Serial No.	HUFSD Tag	BOCES Tag
	10D34DC02M0649F-D4FM	7004453	
	10D34DC02M0649F-D26M	7004423	
	10D34DC02M0649F-9ADM	7004420	
	10D34DC02M0649F-95BM	7004454	
	10323C06M0504A-93BM	NONE	
	10323C06M0504A-B32M	7004457	
Sharp Linytron TV	02948	003341	
Sylvania TV	3119400	003338	
HHSD#002856 Sharp TV			
#00287 Sharp	509753312		
Quasar VHS #00370 S/N	80200310		
RCA TV	141323487		
Sharp TV (#003215)	337455		
Sharp VHS (#003216)	907545572		
Overhead Projector			
EIKI #30808023			
Dell Monitor #005598			
Dell Optiplex Tower #005597 (7002337)			
HP Deskjet Printer #005601			
Dell Monitor #005592			
HP Printer #005594			
Dell Tower #7002518 #005591			
Panasonic VHS #005596			
HP Scanner 5400C #005593			
HP Deskjet #002907			
Bell & Howell 16mm Reel #991864			
Sharp TV #003127 S/N7228860			
HQ VHS #003128	60360579		
Eiki Overhead	1167018		
Sharp TV #002741	672137		
Sharp VHS #002742	507743976		
Pioneer Laser Disc Player #002743	3939767		
Various Probes & Sensors From Vernier Software			
Sharp TV #003223	337662		

Equipment	Serial No.	HUFSD Tag	BOCES Tag
Pioneer Laser Disc #003230	3905161		
Dell Monitor	004234		
Dell Tower	004233		
HP Printer	004235		
Dell Monitor	004288		
Dell Tower	004287		
HP Printer	004280		
Dell Monitor	004244		
Dell Tower	004243		
HP Printer	004245		
Dell Monitor	004279		
Dell Tower	004278		
HP Printer	004289		
Dell Monitor	004285		
Dell Tower	004284		
HP Printer	004286		

Equipment	Serial No.	Quantity
Stainless Steel dish keeper/tray keeper on wheels	#003024	1
Stainless steel silverware and tray holder on wheels	00435,00434, 002251, 002142	4
Ice Cream Chest	002250, 00583	2
Stainless 1teel tray cart on 2heels	002223	1
Stainless steel rolling stand		1
Stainless steel rolling stand		1
Hobart meat grinder		1

Listed below is microfilm and cabinets at Huntington High School that needs to be disposed of:

Title	Dates	Amount
America	1966-1999	34 rolls
Atlantic Monthly	1964-1980	41 rolls
Business Week	1981-2001	67 rolls
Christian Century	1984-1997	20 rolls
Christianity Today	1981-1999	18 rolls
Commonweal	1965-1980	35 rolls
Current History	1962-1999	39 rolls

Ebony	1968-2000	65 rolls
English Journal	1960-1963	20 rolls
Esquire	1981-1970	13 rolls
Foreign Affairs	10/63-12/99	37 rolls
Fortune	1982-1993	37 rolls
Good Housekeeping	1977-1999	23 rolls
Harpers	1962-1999	38 rolls
Life	1965-1999	54 rolls
Nation	1963-1999	38 rolls
National Review	1965-1996	62 rolls
New Republic	1996-1992	35 rolls
New Yorker	1986-2000	29 rolls
Newsbank	1988-98 cabinets locked and no key	
Newsweek	199963-2002	82 rolls
New York Times	1965-2001	1158 rolls
Omni	10/83-Fall 95	13 rolls
Parents	1988-1997	19 rolls
Psychology Today	6/78-12/89	11 rolls
Reader's Digest	1961-1969	39 rolls
Saturday Evening Post	1967-1986	35 rolls
Saturday Review	1961-1969	23 rolls
Scholastic Update	1982-1997	18 rolls
Science	1962-1984	58 rolls
Science Digest	1979-1986	10 rolls
Science News	1965- 1996	38 rolls
Scientific American	1962-1990	38 rolls
Senior Scholastic	1968-1982	16 rolls
Sports Illustrated	1978-1990	43 rolls
Time	1961-1999	89 rolls
US News and World Report	1961-1999	79 rolls

MOTION carried 6-0.

Approval of Facilities Use Request

Rising Star

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve Rising Star as an approved user of our facilities.

(See attached)

MOTION carried 6-0.

Approval of Budget Transfers

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the following budget transfers:

(See attached)

MOTION carried 6-0.

APPROVAL OF RESOLUTION

A MOTION was made by Mrs. Rogan and seconded by Mrs. Bené to approve the following Resolution:

RESOLUTION

WHEREAS the Superintendent of Schools has preferred charges against the employee named in Executive Session pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED that the employee named in Executive Session is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

(See attached Confidential Schedule “A”)

MOTION carried 6-0.

APPROVAL OF RESOLUTION

A MOTION was made by Mrs. Brown and seconded by Mrs. Bené to approve the following Resolution:

Resolution

BE IT RESOLVED that the Board of Education of the Huntington Union Free School District upholds the Superintendent of School’s determination with regard to the admission of a student identified on Confidential Schedule “B” into the fourth grade Math Olympiad Program.

(See attached Confidential Schedule “B”)

MOTION carried 6-0.

PUBLIC COMMENTARY

Members of the community were given the opportunity to address the Board of Education on any items of interest.

Closing Remarks by Board Members

Mrs. Rogan thanked Bari Fehrs, PTA Council President and the PTA Council for inviting board members to PTA Council Meetings and for the information that they are offering at the meetings.

Mrs. Brown indicated that she wanted to be on record that there has been talk about adding another position at Woodhull, and that she is against it.

ADJOURNMENT

A MOTION was made by Mrs. Brown and seconded by Mrs. Rogan to adjourn the meeting.

MOTION carried 6-0.

At 10:40 p.m. the meeting was adjourned.

Respectfully submitted,

Elizabeth Troffa
District Clerk