

Huntington Union Free School District

Audit Committee Meeting Minutes February 13, 2012

Location: Jack Abrams School

Time: Called to Order: 5:30 PM Adjourned: 6:20 PM

Members: James W. Polansky, David H. Grackin, Richard McGrath, Adam Spector, Lynn Kiraly

Attendees: James W. Polansky
David H. Grackin
Richard McGrath
Adam Spector
Eugene O'Hara
Tom Novak
John Klinger
Patty Nelson

Absent: Lynn Kiraly

The following were discussed:

1. Discussion of Internal Audit Report year ending 6/30/12. Areas were reviewed by Tom Novak
Areas Discussed:
 1. Investment Management and Collateralization
 2. Benefit Eligibility and Health Insurance Buyouts
 3. Benefit Calculations
 4. Federal and State Reimbursement for School Lunch Program
 5. Free and Reduced Lunch Eligibility Verification
 6. Extraclassroom Activities Fund Inventories
 7. Vending Machines Revenue and Inventories
 8. Student Transportation
 9. Disaster Recovery Plan
 10. Follow-up Prior Year Findings
2. Item #4 - Federal and State Reimbursement for School Lunch Program was discussed and explained by David Grackin. Whitsons has corrected the issue of prepaid meals going forward
3. Item #10 (Employee Attendance) was discussed with the committee and the issues that are related to it.
4. Use of facilities billing was discussed, as were the change of procedures.
5. Cullen & Danowski Proposal – Reviewed and recommended to the full Board of Education.